



UNIVERSITY of
DENVER

STUDENT AFFAIRS &
INCLUSIVE EXCELLENCE

**Disability Services Program
Audio Recording
Memorandum of Understanding**

Under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Amendments Act of 2008, institutions of higher education must provide auxiliary aids and services to students with documented disabilities and not deny the equitable access to the institution's programs, courses, and activities. For a variety of reasons, some students are not able to take adequate notes during class. Audio recording of lectures is a legitimate auxiliary aid to supplement or substitute note-taking for some students with disabilities.

Permission cannot be withheld if such recordings are approved as an official accommodation for a student with a disability as defined by law.

Audio-recorded lectures are for the student's personal academic use only and may not be used in any way against any lecturer or a student whose remarks in class are recorded. Students with this approved accommodation cannot share the audio recordings with others or profit financially from the content that is recorded. All information contained in audio-recorded lectures is protected under federal copyright laws and may not be published or quoted without the expressed written consent of the instructor or speaker and without giving proper identity and credit to the person. Recordings are to be deleted at the completion of the course.

Violating the above terms is considered a breach of the Honor Code and can result in referral to Student Rights and Responsibilities and may also result in legal action associated with Copyright or other applicable laws.

Student Name: _____ **Student ID Number:** _____
(Printed)

Student Acknowledgment

I have read and understand the above information about the audio-recording of lectures and possible consequences.

Student Signature: _____ **Date:** _____