



REQUEST FOR COVID-19 RELATED TEMPORARY ADJUSTMENTS

The Disability Services Program (DSP) reviews requests for and facilitates COVID-19 related adjustments for enrolled students at the University of Denver (DU). **TEMPORARY** adjustments may be approved by the DSP for immunocompromised students due to an underlying medical condition, treatment plan, medication regimen or who are otherwise determined to be at a heightened risk by their licensed health-care professional with respect to COVID-19. Approved temporary adjustments are provided at no cost to the student.

The DSP requires documentation from your clinician(s) or licensed healthcare provider(s) to support your request.

Temporary adjustments may remain in place during the pendency of the pandemic emergency as determined by the city, state, and federal authorities.

Temporary COVID-19 related adjustments *may* include but are not limited to:

1. Late arrival/leaving early from a class
2. Preferential seating
3. Housing adjustments
4. Ability to leave a classroom unexpectedly

Often, the reason(s) for temporary adjustments are not evident to others. The DSP does not disclose the reason(s) for adjustments to instructors or any DU employee who does not have a legitimate educational need to know.

The DSP must have a clear understanding of the reason(s) a student needs adjustments (academic/classroom, housing, or campus activities). A student needs to provide basic information on the Request for COVID-19 Temporary Adjustments form attached herein. The completed form needs to be returned to DSP together with appropriate supporting documentation. Documentation guidelines can be found on the DSP website at www.du.edu/dsp.

Please contact DSP if you have any questions regarding the COVID-19 adjustment process.



COVID-19 Temporary Adjustment Request Form

The University of Denver (DU) holds this request and information private. Only the DSP personnel or DU employees that have a direct need to know will be aware of your request to the DSP and use of approved adjustments, not the reason why. Use of academic adjustments is not included in your Academic Transcript.

Form with fields: Name, DU ID#, Date of Birth, Local/Campus Address, ZIP, Phone, Cell, Home, Email, Enrolled As (Undergraduate, Graduate, Law, Non-degree)

- 1. Are you already approved for accommodations through the Disability Services Program (DSP)?
2. Are you considered to be in an at-risk category, based on current CDC guidelines concerning COVID-19 available at US Center for Disease Control and Prevention (CDC)?
3. Briefly describe your concerns regarding heightened risks and factors of COVID-19 based on the CDC guidelines:
4. Explain the challenges you are currently or anticipate having in the classroom or with coursework:
5. Indicate the adjustments you would like to request:

Rights and Responsibilities – Memorandum of Understanding and Agreement

I understand there exists a heightened and unpredictable health risk associated with the COVID-19 pandemic, and agree to adhere to DU guidelines and the policies/procedures as described in the DSP Student Handbook. Risks include exposure to asymptomatic carriers of the COVID-19 virus and the transfer of the virus through interpersonal communications and sharing spaces with others. The DSP, if applicable, can assist with understanding the adjustments process. I also agree to permit the DSP to communicate with faculty and staff, with an educational need to know, to relay information regarding my adjustments.

Student Signature, ID, Date

Family Educational Rights & Privacy Act (FERPA): If you want the DSP to share academic adjustment information with parties outside of the University of Denver, you must sign a Release of Information. See the Registrar website -- http://www.du.edu/registrar/general/privacypolicy.html.