

# Understanding Academic Year Housing Contract



## The Housing Contract is a Legal Agreement

Students agree to stay for the entire academic year when signing their housing contract. (Fall, Winter, and Spring quarters).

First-year, second-year, and transfer students must live on campus unless they are exempted.

You are responsible for all of the terms of the housing contract. Scan QR code at the bottom for the full contract and more information.

## ⌚ Timeline (for those not bound by live-on requirement)

### Execution of Housing Contract

From signing their contract to June 30<sup>th</sup>, students can cancel for a \$200 housing cancellation fee.

After June 30<sup>th</sup> and within 5 business days of signing their contract, students can cancel their housing application for a \$200 cancellation fee.

### Room Assignment

If students receive their room assignment after June 30<sup>th</sup>, they can cancel their housing for a \$200 cancellation fee within 5 business days.

From July 1<sup>st</sup> until the day before move-in, students approved through the breakage process are subject to a \$200 cancellation fee and a \$1000 breakage fee.



## Contract Breakage Process

At any time after executing the housing contract, students must submit a contract breakage request through their housing portal. These requests must meet specific criteria, and if approved, may incur a breakage fee up to \$1200 (\$200 housing cancellation fee and \$1000 breakage fee).

**\*\*\*Breakages approved after move-in can result in paying the contract breakage fee as well as a pro-rated amount from move-in to checkout date.**

### Academic Status Changes

- ✓ Graduation
- ✓ Official Withdrawal from the university
- ✓ Approved leave of absence

Required Documentation: Official confirmation from Registrars Office.

### Circumstances that DO NOT Qualify

- Change of mind about living on campus
- Preference to live off-campus or with friends
- Dissatisfaction with room assignment or roommate
- Securing alternative living options after housing deadlines
- Relationship changes (breakups, friend conflicts, etc.)

### Significant Unanticipated Circumstances

- ✓ Medical circumstances preventing on-campus living
- ✓ Documented significant unmet financial need as determined by the Financial Aid office
- ✓ Required to serve as primary caregiver for seriously ill family member (Caregiver license required)
- ✓ Major Life Changes (i.e. marriage or military deployment)

\*\*\* This list is not exhaustive of all circumstances.

Required Documentation: Official documentation from SDS (medical matters) or Financial Aid (financial matters), marriage certificate, military notice, or medical documentation.



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