



# **HONOR CODE**

## **STUDENT RIGHTS & RESPONSIBILITIES**

**Community Standards and Procedures**  
**2024 –2025**

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# University of Denver Honor Code

The Honor Code is the Student code of conduct that outlines the expectations, rights, and responsibilities of every Student at the University of Denver (University). This document provides information to support our Students in developing and demonstrating integrity, respect, and individual and community responsibility. All Students at the University should read this Honor Code carefully to understand the expectations, community standards, policies, and procedures that apply when a Student is alleged to have violated a Student Rights & Responsibilities (SRR) Community Standard and/or policy. As a Student at the University, you are expected to know and to understand your **rights** as well as your **responsibilities** to be a positive contributor and successful community member at the University.

## *Honor Code Community Values*

All members of the University of Denver community are expected to engage both individually and as community members with *Integrity*, *Respect*, and *Responsibility*. These values embody the standards of conduct for Students, Faculty, staff, and administrators as members of the University Community. These community values are defined as follows:

***Integrity:*** acting in an honest and ethical manner.

***Respect:*** honoring differences in people, ideas, experiences, and opinions; engaging with others in ways that demonstrate an appreciation of their rights and humanity.

***Responsibility:*** accepting ownership for one's actions and choices; seeking opportunities to understand one's role in creating an inclusive environment as a University Student and global citizen; and when necessary, work to repair harm, restore trust, and acknowledge the impact of one's actions and choices.

## *A Community of Care*

As a great private university dedicated to the public good, the University asks that all members of our community commit to engaging with our values of respect, integrity, and responsibility. Our identities, our cultures, and humanity should be honored and respected. Members of the campus community have the **RIGHT** to be treated with **RESPECT** and share the **RESPONSIBILITY** to behave with **INTEGRITY**, and to create a campus climate that honors free expression and inclusion.

## ***Jurisdiction***

The University will address alleged Student behavior and conduct that may have violated University Policies, including the [SRR Community Standards](#) set forth in this document, regardless of where the alleged behavior and conduct occurred. The University, through the [Office of Student Rights & Responsibilities](#), has the authority to address Student behavior and conduct occurring off University Premises, including online or electronic conduct, that disrupts neighbors, impacts the University mission, results in a response by University Staff, implicates the safety of the University Community or a University Community member, has continuing adverse effects on University Premises or on an off-campus education program or activity, and/or negatively impacts the reputation of the University. The University has the sole discretion to determine if the reported behavior meets any of these criteria. Students hosting gatherings, events, and activities at off-campus residences or other off-campus locations are responsible for the activities occurring at or associated with their gatherings and should understand that local law enforcement may respond to off-campus gatherings, events, and activities based on complaints from neighbors or other individuals and that the alleged behavior and conduct may be addressed through University processes.

The SRR process is an administrative process within the University and is not intended to replace criminal or civil proceedings. In cases of criminal or civil charges, the University may proceed with the SRR process as the University deems appropriate, regardless of any pending criminal charges or civil proceedings relating to the alleged violation(s) of University policies. The University may or may not defer or postpone the SRR process based on concurrent criminal or civil proceedings. The University may still proceed with the SRR process even after the dismissal or reduction in criminal charges or dismissal or other resolution of civil proceedings related to the alleged violations of University policies.

The SRR process does not follow formal rules of evidence or rules of criminal or civil procedure as set forth in any federal, state, or local statute or regulation. The case resolution process and applicable standards for determining responsibility for policy violations are set forth below.

A [Case Resolution Body](#) will review and give appropriate weight to the information provided related to the incident. The Case Resolution Body will make determinations of responsibility for violations of University Policies or SRR Community Standards based upon a finding of [Preponderance of the Evidence](#).

The University may continue with the SRR process even if the Student withdraws from the University or completes all University work towards a degree.

The University encourages the prompt Reporting of alleged violations of any policy or

SRR Community Standard; however, the University reserves the right to review any alleged violations, at any time, in furtherance of its goal to promote a safe and productive environment for all University Community members.

With approval from the [Vice Chancellor for Student Affairs](#) , the [Office of Student Rights & Responsibilities](#) reserves the authority to pilot new programs, procedures, and/or resolution methods to best meet the needs of the ever-changing University Community. Participation in such piloted programs, procedures, and/or resolution methods is voluntary.

The [Office of Equal Opportunity & Title IX](#) (EOIX) has the jurisdiction to address alleged violations of University Policies related to discrimination and harassment through EOIX's own procedures.

### ***Student Employment***

Students may be involved in the University Community in different ways, such as when Students also work for the University. Such Students may be subject to other University Policies and expectations of behavior related to those other roles.

### ***Students as Scholars***

Students may also be members of academic programs with professional standards of conduct in addition to the University standards. The University may hold a Student responsible through the SRR process for alleged violations of both University Policies and the applicable professional standards for their academic program. Students are responsible for knowing and following all applicable policies and standards.

### ***Interpretation***

The purpose of publishing the Honor Code is to give the University Community notice of SRR Community Standards, policies and procedures related to SRR. The Honor Code and included processes are designed to be educational and are not written with the specificity of a criminal code and should not be interpreted as such. The [Director of SRR](#) has the authority to interpret the Honor Code as it applies to Students with the [Vice Chancellor of Student Affairs](#) having the final authority to resolve disputes regarding the interpretation of the Honor Code.

### ***Implementation***

To better foster an environment of ethical conduct in the University Community, all community members are expected to take Constructive Action, that is, any effort to Report any behavior and conduct contrary to the Honor Code.

The [Chancellor](#) and the [Provost & Executive Vice Chancellor](#) grant authority to the [Office of Student Rights & Responsibilities](#) to resolve alleged violations of the Honor Code by Students. SRR is responsible for reviewing and evaluating Reports, assigning alleged violations of SRR Community Standards and/or University Policies, reviewing the incident(s), assessing findings, assigning status and educational Outcomes, and resolution of the incident. SRR has the sole discretion to determine if reported behavior implicates potential violation of University Policy and what, if any, processes or procedures set forth in the Honor Code SRR deems appropriate for Case Resolution. The [Director of SRR](#) may delegate this authority, or portions thereof, as necessary to maintain efficiency or address conflicts of interest. The SRR process is educational and provides Students the opportunity to learn from their choices and actions and wherever possible repair any harm, restore trust, and acknowledge the impact of their choices and actions. The SRR process is also designed to promote the safety and wellbeing of the University Community and the stability and continuity of normal University operations.

If there is any conflict or dispute concerning which SRR Community Standards, policies and/or procedures govern the enforcement of the Honor Code, the following University Officials shall resolve the conflict or dispute:

- Regarding Faculty: The [Provost & Executive Vice Chancellor](#)
- Regarding non-faculty employees: The [Vice Chancellor for Human Resources](#)
- Regarding Trustees or the [Chancellor](#): The [Board of Trustees](#)

For alleged violations of the Honor Code by individuals who are not University Community members (e.g. Guests), the [Vice Chancellor for Student Affairs](#) designates the [Office of Student Rights & Responsibilities](#) and the [Department of Campus Safety](#) to consult regarding further action to recommend to the [Vice Chancellor for Student Affairs](#). If there is any conflict or dispute concerning which policies and procedures govern in the enforcement of the Honor Code regarding non-University Community members, the [Vice Chancellor for Student Affairs](#) shall resolve the conflict or dispute.

### ***Revision & Amendment***

The Honor Code was developed and has been revised following input from a broad range of constituencies within the University. Revisions to the Honor Code may be made to reflect the ever-changing community and circumstances facing the University.

The Student Rights & Responsibilities staff annually reviews the Honor Code and recommends changes. The [Provost & Executive Vice Chancellor](#) and the [Vice Chancellor for Student Affairs](#) hold final authority to revise or amend the Honor Code. The [Office of Student Rights & Responsibilities](#) will publish the Honor Code on the SRR [website](#) prior to the beginning of the academic term in which it takes effect.

In addition, the [Provost & Executive Vice Chancellor](#), in their sole discretion and through consultations with other relevant administrators, may permit individual academic units or divisions of the University to create more stringent professional standards that pertain directly to the academic unit or division involved. However, individual academic units or divisions cannot lessen the standards set forth in the Honor Code. The applicable academic unit or division must publish approved professional standards on an official University of Denver website and must provide those standards to (1) the individuals who are subject to those standards; and (2) the [Office of Student Rights & Responsibilities](#) for application in the SRR process when appropriate.

At times, changes to the Honor Code can be made outside the annual review due to changes in federal, state, or local statutes, regulations, or ordinances or to address pressing University needs. The [Office of Student Rights & Responsibilities](#) will recommend such changes to the [Provost & Executive Vice Chancellor](#) and the [Vice Chancellor for Student Affairs](#) for final approval. These changes will be communicated to the University Community upon approval.

## **University of Denver Policy, Procedures, and Statements**

### ***Accommodation Statement***

As stated in its [Non-Discrimination Statement](#), the University of Denver prohibits discrimination based on protected characteristics, including discrimination against students with disabilities. Students with disabilities who seek accommodations to fully access the SRR process should promptly contact **AccessibleDU: Student Disability Services (SDS)** at 303.871.3241 or email [sds@du.edu](mailto:sds@du.edu) to submit a request for such accommodations. Information is also available online at <https://studentaffairs.du.edu/disability-services-program>.

Please note, accommodations that are reasonable in academic settings may not be reasonable in the SRR process. Students are encouraged to contact SDS as soon as possible. **SDS is the only office on campus authorized to review a student's self-disclosure of a disability, medical, and/or mental health condition and determine the student's eligibility for requested accommodations.**



## ***University Discrimination and Harassment Policy***

The University of Denver is an institution of higher learning dedicated to open inquiry and the exchange of ideas where community members are curious, speak and listen openly, and learn from the past in order to shape the future. The University is also committed to creating and maintaining a safe, welcoming and inclusive learning, living and working environment in which community members are treated with dignity, decency, and respect. The accomplishment of this goal is essential to the academic mission of the University.

The [University of Denver Discrimination and Harassment Policy](#) is consistent with the University's deep commitments to both protecting individuals and groups from identity-based discrimination and harassment and preserving freedom of thought and expression. Discrimination, harassment, gender-based violence, and retaliation against members of the University community in violation of that policy do not constitute protected expression or the proper exercise of academic freedom.

When a Student is alleged to have violated the [University of Denver Discrimination and Harassment Policy](#), SRR will forward the incident Report to the [Office of Equal Opportunity & Title IX](#) for evaluation, investigation, and findings as provided in the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#). If a Student is found responsible for a policy violation under those procedures, the [Outcome Council](#) will assign [Status and Educational Outcomes](#) for that Student. The appeals process for a finding of responsibility and for Outcomes is set forth in the applicable EOIX procedure.

## ***University Critical Response to Emergency Conditions Statement***

The University of Denver has developed a coordinated approach to respond to emergency conditions and to protect the safety and wellbeing of the entire University Community in alignment with the University's mission. This approach includes plans, protocols, procedures, and instructions based on local, state and federal guidance and applies to all members of the University Community, their Guests, and visitors to campus.

To reduce the health and safety risks, prevent property damage, and allow for continuity of operations, the University will focus on planning, training, testing, and implementation of effective health and safety protocols.

As members of the University Community, Students are expected to follow all applicable University plans, protocols, procedures, and instructions during such emergency conditions. Students who do not follow University plans, protocols, procedures or instructions during emergency conditions may be referred to the [Office of Student Rights & Responsibilities](#) for action under the Honor Code, including considerations of temporary and permanent separation from the University.

### ***Protests & Demonstrations Statement***

The University recognizes the right to freedom of expression and the free interchange of ideas, including the right to peaceful protests and demonstrations. The University also recognizes that protests and demonstrations should not disrupt University Operations, restrict movement of members of the University Community on and around campus, damage University property, and/or interfere with the safety or security of members of the University Community.

Civil disobedience is the act of violating a law or policy that those engaged in disobedience believe is unjust, with the understanding that there may be adverse consequences for the breach of law or policy. Violations of law and/or University Policy made as a form of, or in connection with, protests and demonstrations are not protected under the Honor Code or other University Policies. Students at all times are expected to uphold the policies contained within the Honor Code, other University Policies, as well as applicable laws, and will be held accountable for any violations, including, but not limited to University Policies of Disruption, Harassment, Interference, Noncompliance, and Property Damage.

### ***C.A.R.E. (Crisis Assessment Risk Evaluation) Behavioral Intervention Team***

The [CARE Team](#) is committed to providing care, support, and access to resources to promote a safe and secure environment for the University Community. The CARE Team is comprised of University Staff Members who will intervene to manage patterns and/or instances of concerning behavior to support the individual Student while balancing the safety, health, and well-being of the University Community.

Please see the C.A.R.E. Team [website](#) for more information.

## ***Outcome Council***

The Outcome Council is a body composed of University staff and Faculty convened by SRR to determine and impose Outcomes after a Student has been found responsible for violation(s) of [University of Denver Discrimination and Harassment Policy](#), pursuant to the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#). The Outcome Council meets independently to make its determinations.

When practicable, the Outcome Council will be comprised of three (3) University Community members, including the [Director of Student Rights & Responsibilities](#), and an appointed Faculty Member or Staff Member, appointed by the [Vice Chancellor of Student Affairs](#) or [Provost & Executive Vice Chancellor](#). The University will provide training to Outcome Council members pursuant to the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#). To be eligible to serve on the Outcome Council, individuals must meet the following requirements:

- Faculty Members must have been employed by and taught courses at the University for at least one (1) academic year. Faculty Members must be currently employed at the University and have taught at least one (1) course within the two (2) most recent academic terms.
- Staff Members must be currently employed part- or full-time and must have been employed full- or part- time by the University for at least one (1) academic term.

For more information regarding the process and procedure of the Outcome Council, please refer to the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#).

# **Student Rights & Responsibilities Purpose**

## ***Mission Statement***

The [Office of Student Rights & Responsibilities](#), a department in the [Dean of Students Office](#) at the University of Denver, supports the University's mission by providing programs and services designed to foster an inclusive campus community and promote opportunities for holistic student living, learning, and growth. We strive to achieve a safe campus community in which Students:

- respect themselves, others, the University, and surrounding community;
- honor differences and gain an appreciation for living in a diverse society;
- maintain high standards of their personal and academic integrity;
- understand the impact of their actions and choices upon themselves, others, the University, and surrounding communities; and
- seek opportunities to repair harm, restore trust, and acknowledge the impact of their actions and choices.

The SRR process strives to be educational and restorative in our processes by offering educational Outcomes, workshops, and alternate case resolution options. Through the Outcomes assigned to Students, we hope to encourage self-awareness, social engagement, and provide opportunities for reflection and meaning making. Additionally, SRR intends that Students who participate in the SRR process will understand the consequences and/or potential consequences of their choices and actions, will reflect on and understand the purpose of University Policies, and will not engage in further violations of University Policies.

## ***Restorative Practice***

At the University of Denver, we strive to take a restorative approach to support our Students in learning how to strengthen interpersonal and community relationships. By strengthening relationships, Students learn how to interact with each other intentionally and thoughtfully, communicate, and address any conflict that may arise to repair harm in that individual relationship and understand the impact on the community as whole. Sometimes separation from the University, whether for a period of time or permanently (e.g., Suspension or Expulsion), may be important in reaching these goals for the University Community.

## ***Community Standards, Policies & Procedures Statement***

These SRR Community Standards, policies and procedures govern all Student behavior and conduct at the University of Denver. Students are expected to uphold the values of the University and the Honor Code by exhibiting behavior and conduct that supports the spirit under which these values were established. A Student's actions that are contrary to the core values of the Honor Code may be addressed through the Student Rights & Responsibilities Community Standards and Procedures as administered by the [Office of Student Rights & Responsibilities](#).

## ***Health & Safety Statement***

The health and safety of Students are of primary importance to the University. Students are expected to take immediate action when a person's health or safety is threatened. As members of the University Community, we all must take care of each other and take steps to help promote the health and safety of one another and help each other thrive at DU. Students should understand that they are not medically qualified to assist their peers in situations where there is a concern for another individual's health and safety.

The Medical Amnesty Process is designed to reduce barriers to Students taking immediate action based on concerns about being held responsible for alcohol or drug related Honor Code violations. Situations in which the Medical Amnesty Process may apply include, but are not limited to, instances of physical injury, discrimination, harassment, sexual assault, mental health concerns, or other medical situations that occur in relation to alcohol consumption and/or drug use.

When, out of a concern for health and safety, a Student chooses to take intentional action and seek assistance from a University Official or emergency services for themselves or others, SRR will not initiate a formal conduct process for alcohol and/or drug violations if the Medical Amnesty Process applies. As a result, for the specific incident in which SRR applies the Medical Amnesty Process, a finding of responsibility for alcohol- and/or drug-related violations will not appear on their Student Rights & Responsibilities Record. During emergency conditions, the University may extend this Medical Amnesty Process to include violations of the University's emergency conditions specific plans, protocols, procedures, and instructions, as applicable.

The University intends that the Medical Amnesty Process will extend for personal consumption of alcohol or other drugs that would otherwise be a violation of the Honor Code in situations in which any Student makes a good faith report to a University official, contacts emergency services, or participates as a Party or Witness in any resolution process within the [Office of Equal Opportunity & Title IX](#), provided that the misconduct did not endanger the health or safety of others. However, the University does

not extend this amnesty to (1) the distribution or sale of alcohol or other drugs; or (2) the provision of alcohol or other drugs to another individual for the purposes of inducing incapacitation, as defined in [University of Denver Discrimination and Harassment Policy](#).

The University may determine in its sole discretion that the Medical Amnesty Process does not apply to an incident in which (1) a Student did not cooperate with University Staff or emergency personnel at the time of the incident; (2) a Student provides assistance to another individual without actively informing a University Official or emergency service; or (3) other extenuating circumstances weigh against application of the Medical Amnesty Process.

The Medical Amnesty Process is not guaranteed to apply to all situations in which a Student contacted a University Official or emergency services. Students should know that providing assistance to another Student without actively informing a University Official or emergency service does not meet the expectations associated with the Medical Amnesty Process.

When the Medical Amnesty Process is applied, SRR may send a Student an Educational Letter to provide the Student with information and support regarding concerning use of alcohol and/or drugs. Additionally, SRR may refer Students to resources or assign other Educational Outcome(s) intended to promote health and safety. This Educational Letter and any referrals or Educational Outcomes will not constitute a reportable violation of the Honor Code. Students are expected to complete any Educational Outcomes assigned through the Medical Amnesty Process.

The University expects that Students will always prioritize their own and others' health and safety. Moreover, this commitment does not preclude legal consequences or Alleged Community Standard Violations for non-alcohol or drug-related Honor Code violations related to the incident.

More information regarding being an Active Bystander can be found [here](#).

## **Student Rights & Responsibilities Community Standards**

Students at the University of Denver are expected to follow these SRR Community Standards:

### **A. Academic Integrity** violations include the following:

1. **Cheating:** Any actual or attempted effort to engage in falsification of academic materials, claiming credit for another's work contrary to instructor/department instructions, such as copying answers on a test, and/or assisting another Student in engaging in any action that may violate one or more aspects of the Academic Integrity Policy.
2. **Plagiarism:** Any representation of another's work or ideas as one's own in academic and educational submissions, including, failure to include appropriate citation(s).
3. **Unauthorized Use:** Any actual or attempted use or possession of resources prohibited by the instructor(s) or those that a reasonable person would consider inappropriate under the circumstances for academic submissions, including prohibited or inappropriate use of the internet or Artificial Intelligence (AI). This includes selling another person(s)' class materials without their consent.
4. **Unauthorized Distribution:** Any actual or attempted distribution of resources prohibited by the instructor(s) or those that a reasonable person would consider inappropriate under the circumstances for academic use. This includes, but is not limited to, selling one's own work to another individual, distributing one's own work online with the intent to share answers or questions, or posting instructor resources without written permission of the instructor.
5. **Repeated Submission:** Any submission of an academic work for more than one course without written permission of the instructor.
6. **Fabrication:** Any falsification or creation of unsubstantiated data, research, or resources to support academic submissions.
7. **Impediment:** Intentionally damaging, misrepresenting, or inhibiting the academic work of another Student.
8. **Syllabus Violation:** Failure to meet expectations set forth in a course syllabus.

9. **Violation of Professional Standards:** Failure to comply with the standards applicable to a field of study, internship, externship, profession and/or academic department.

**Note:** SRR will apply the [Academic Integrity Misconduct Process](#) to alleged violations of Academic Integrity Policies that occur during an academic course. SRR's evaluation of an incident through the [Academic Integrity Misconduct Process](#) does not preclude SRR from evaluating other alleged violations of Community Standards through the SRR process.

**B. Alcohol Violations** include the following:

1. **Unauthorized Possession:** Possession and/or use of alcoholic beverages by any person under the legal drinking age of the United States (currently twenty-one (21) years of age), unless expressly permitted by law and University Policies.
2. **Unauthorized Distribution:** The manufacturing and/or delivery of alcohol, except as expressly permitted by law and University Policies. Students may not provide alcoholic beverages to any person under the legal drinking age of the United States (currently twenty-one (21) years of age).
3. **Intoxication:** Being under the influence of alcohol to the point of causing a disruption, as determined in the sole discretion of University Officials, to University activities and/or endangering anyone's, including one's own health or safety, regardless of age.
4. **Coerced Consumption:** Any act that may be reasonably expected to influence or cause a person to consume alcohol without their Effective Consent.
5. **Paraphernalia:** Any possession or use of paraphernalia used to facilitate the unauthorized use or rapid consumption or distribution of alcohol, including, but is not limited to, simulated or actual drinking games, or beer bongs, flasks, shot glasses, or similar items.
6. **Hosting:** Being the host, sponsor, or individual providing the space where Unauthorized Possession, Unauthorized Distribution, Intoxication, and/or Coerced Consumption occurs or is likely to occur.



### C. **Drug** violations include the following:

1. **Unauthorized Possession:** Possession and/or use of any Federally Illegal Drug, or any possession and/or use of any prescription drug or other controlled substance except under the direction of a licensed physician and with a valid prescription. As cannabis is a Federally Illegal Drug, the University prohibits possession and/or use of cannabis, including medical cannabis, on University Premises in all circumstances.
2. **Distribution:** Manufacturing and/or delivery of any Federally Illegal Drug, prescription drugs, or other controlled substance, including cannabis in any form.
3. **Intoxication:** Being under the influence of any Federally Illegal Drug, prescription or non-prescription drug, or other controlled substance to the point of causing a disruption, as determined in the sole discretion of University Officials, to University activities, and/or endangering anyone's, including one's own health or safety regardless of age.
4. **Coerced Consumption:** Any act that may be reasonably expected to influence or cause a person to ingest any Federally Illegal Drug, prescription drug, or other controlled substance without their Effective Consent.
5. **Paraphernalia:** Any possession or use of paraphernalia used to facilitate the unauthorized or rapid use or distribution of any Federally Illegal Drug or other controlled substance regardless of age; including but not limited to, cannabis pipes, bongs and scales or other measuring devices.
6. **Hosting:** Being the host, sponsor or individual providing the space where Unauthorized Possession, Unauthorized Distribution, Intoxication, and/or Coerced Consumption occurs or is likely to occur.
7. **CBD:** The use of cannabidiol (CBD) is restricted to products with no levels of THC as stated on the container. Any product containing THC or that does not state the level of THC is not allowed in University owned or operated housing or on University Premises.

### D. **Bullying:**

Any intentional electronic, written, verbal, or physical act or a series of acts of physical, social, or emotional domination that cause physical or emotional harm to another person or group. Bullying conduct is severe, persistent, or pervasive and has the effect of substantially interfering with a community member's education, employment, or full enjoyment of the University;

creating a threatening or intimidating environment; or substantially disrupting the orderly operation of the University.

**Note:** For alleged violations of the [University of Denver Discrimination and Harassment Policy, 3.10.010](#), SRR will forward the incident Report to the [Office of Equal Opportunity & Title IX](#) for evaluation, investigation, and findings as provided in the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#).

#### **E. Doxxing:**

When a Student publishes another individual's personally identifying information that is not generally publicly or readily available with (1) the intent to encourage harassment of the individual; disrupt or interfere with the individual's ability to access University education programs or activities; and/or disrupt University Operations; and (2) that reasonably leads the individual to fear for their physical or emotional well-being, or significantly impacts individual's ability to access University education programs or activities. This information can include sharing an individual's private email, personal phone number, permanent home address, campus address on various platforms.

#### **F. Dishonesty includes the following:**

1. **Misleading Information:** Intentionally giving false or misleading information to any University Official, law enforcement officer, and/or emergency service professional while they are performing their duties. This includes, but is not limited to, intentionally omitting information in response to a request from a University Official and asking or persuading another individual to give false or misleading information and/or to omit information in response to a request from a University Official.
2. **False Statement:** Any written or public statement about another person or group that would cause distress or would cause a reasonable person to fear for their safety and is proven to be false or misleading through the SRR process.
3. **Alteration:** Any forgery, misuse, misrepresentation, or unauthorized alteration of any University documents, records, or credentials, including, but not limited to, the submission of false information on any official form or document to the University or alteration of University parking passes.

## **G. Disruption:**

Any action or behavior that causes a disruption or an obstruction to any aspect of the University's mission or operations. This includes, but is not limited to, behaving in a manner that interrupts office or educational settings, participating in and/or hosting events that prevent individuals from sleeping, studying, or otherwise enjoying a non-disruptive living environment on and off campus. This Community Standard does not prohibit Students from engaging in protests and demonstrations consistent with the University's Policy on Demonstrations, Protest, and Free Expression. However, Students may be referred to SRR for action under the Honor Code when they engage in activities that are inconsistent with University Policies.

## **H. Endangerment** includes the following:

1. **Substantial Risk:** Any act that directly or indirectly creates a substantial risk to anyone's, including one's own, health or physical safety, regardless of intent. This includes, but is not limited to, preventing, delaying, or interfering with any University Official, law enforcement officer, and/or emergency service professional from evaluating or providing assistance to another individual.
2. **False Report:** Any act, display, or communication that intentionally initiates or causes to be initiated any false report of an emergency, including, but not limited to, any threat of fire, explosion, or any other emergency or the unauthorized possession, use, or alteration of any emergency or safety equipment.
3. **Weapons:** Any possession or use of Weapons, ammunition, explosives, or other objects designed or used to inflict injury or damage while on University Premises or items that simulate Weapons or other dangerous objects, even if the Student possesses a valid concealed Weapons permit or other lawful permission to carry a Weapon. The reckless misuse of these items either on or off University Premises is prohibited. The University does not prohibit the possession of non-lethal self-defense instruments such as pepper spray; however, the University does prohibit the reckless or inappropriate use of those instruments or other items that could cause harm when not used for their intended purpose.

## **I. Falsified Identification:**

Purchase, possession, use, manufacture, or distribution of forged or falsified identification, including, but not limited to, use of another person's identification or the possession of any identification that misrepresents one's age, whether designated as "novelty" identification or otherwise, is prohibited.

## **J. Fire Safety** violations includes the following:

1. **Explosive Devices:** Any possession or use of fireworks, explosives, or other objects designed or used to explode, inflict injury or damage, or cause a spark while on University Premises, even if the Student possesses a valid permit or other lawful permission or the reckless misuse of these items either on or off University Premises.
2. **Fire Setting/Starting:** Intentionally or recklessly causing or attempting to cause a fire that damages or threatens University or personal property and/or causes injury.
3. **Fire Safety Equipment:** Intentionally or recklessly tampering with, damaging, or improperly using fire safety equipment.

## **K. Harassment** includes the following:

Any behavior that is subjectively and objectively offensive and is so severe or pervasive that it limits or denies a person's ability to participate in or benefit from a University education program or activity. This behavior includes, but is not limited to verbal abuse, threats, and intimidation and can occur through many different forms, for example, electronic, physical, verbal, virtual, and written. The University will interpret and apply this definition consistent with the University's commitment to freedom of expression and academic freedom and not in a manner that is intended to prevent the expression of any religious, political, or philosophical views.

**Note:** For alleged violations of the [University of Denver Discrimination and Harassment Policy](#), SRR will forward the incident Report to the [Office of Equal Opportunity & Title IX](#) for evaluation, investigation, and findings as provided in the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#).

**L. Hazing** includes the following:

1. **Statutory Hazing:** Any intentional, knowing, or reckless act, even if committed with the consent, acquiescence, or willingness of all parties to participate, that:
  - a. is committed in the course of an initiation into, affiliation with, or maintenance of membership in a Student Organization; and
  - b. causes or creates a risk, above the reasonable risk encountered in the course of participation in a University program or activity or the Student Organization (such as the physical preparation necessary for participation in an athletic team), of physical or psychological injury.

Actively or passively encouraging Statutory Hazing is also prohibited.

Examples of Statutory Hazing include, but are not limited to:

- Physical contact meant to inflict pain, such as whipping, beating, striking, electronic shocking, placing of a harmful substance on someone's body;
  - Causing, coercing, or otherwise inducing:
    - sleep deprivation
    - exposure to the elements
    - confinement in a small space
    - extreme calisthenics
    - consumption of food, liquid, alcohol, drugs, or other substances
    - another person to perform sexual acts
  - Any activity
    - that places another person in reasonable fear of bodily harm through the use of threatening words or conduct;
    - against another person that includes a criminal violation of local, State, Tribal, or Federal law;
    - that induces, causes, or requires another person to perform a duty or task that involves a criminal violation of local, State, Tribal, or Federal law.
2. **Non-Statutory Hazing:** Any act, even if committed with the consent, acquiescence, or willingness of all parties to participate, that is committed in the course of an initiation into, affiliation with, or maintenance of

membership in a Student Organization, and

- a. a reasonable person would consider to be humiliating; and/or
- b. disrupts or obstructs any aspect of the University's mission or operations

Actively or passively encouraging Non-Statutory Hazing is also prohibited.

Examples of Non-Statutory Hazing include, but are not limited to:

- Requiring a person to complete menial tasks or run errands on behalf of one or more members of the Student Organization, except as specifically required for officers of the Student Organization; and
- Requiring a person to wear specific attire or restricting a person from wearing specific attire, except as explicitly required by established expectations for all members of the Student Organization.

#### **M. Interference:**

Any act, display, or communication that interferes with the right of access to University facilities, freedom of movement of anyone on University Premises, or University Operations; regardless of intent. This Community Standard does not prohibit Students from engaging in protests and demonstrations consistent with the University's Interim Policy on Demonstrations, Protest, and Free Expression and other applicable University Policies.

#### **N. Intimidation:**

Any verbal, written, or electronic threats of violence or other threatening behavior and conduct directed toward another person or group that reasonably leads the person(s) in the group to fear for their physical or emotional well-being, or significantly impacts a person's social engagement on campus.

#### **O. Noncompliance** includes the following:

1. **Reasonable Request:** Any failure to comply with the reasonable request of any University Official, law enforcement officer, and/or other emergency service professional in the performance of their duties.
2. **SRR Process:** Any failure to comply with the Student Rights & Responsibilities process, including, but not limited to, failure to complete

Outcomes, falsification of Outcomes, or violation of any [Academic Integrity Policies](#) in the completion of Outcomes.

3. **Identification:** Any failure to provide one's University Identification Card or any form of legal identification or to identify Guests upon the request of University Officials.
4. **Postings:** Any failure to abide by signs, placards, or other official postings. This also includes but is not limited to the removal of University postings.

5. **Guests & Visitors:** Students are responsible for the behavior of their Guests and visitors to the University of Denver. Students must inform their Guests and visitors of all University Policies, protocols, and procedures and applicable laws, ordinances, and public health orders or other local safety orders.

**P. Physical Misconduct** includes the following:

1. **Bodily Harm:** Any act causing or likely to cause bodily harm to any person, regardless of intent.
2. **Physical Contact:** Any act resulting in physical contact with another person without their Effective Consent.

**Q. Property Damage:**

Any act causing or likely to cause damage to the property of another person or entity without the Effective Consent of that person or entity, regardless of intent.

**R. Provocation** includes the following:

Any act, display, or communication directed towards a person or a group of persons that is intended to cause and is likely to cause an immediate disruption of normal University operations or any act, display or communication that is intended to cause and is likely to cause harm to a person(s) or damage to property, including, but not limited to, rioting.

**S. Retaliation:**

Any adverse action(s) or other form of negative treatment, including but not limited to intimidation, threats or coercion, against any Student, Faculty, Staff Member, or University Official in response to that individual filing or responding to a Report, appearing as a Witness in the investigation of a Report, or serving as a Student Rights & Responsibilities Administrator or as a member of a Case Resolution Body.



**T. Stalking** includes the following:

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to (1) fear for their safety or the safety of others or (2) suffer substantial emotional distress. Course of conduct means two or more acts, including, but not limited to, acts in which a person directly, indirectly, or through third parties, by any actions, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about another person, or interferes with another person's property.

**Note:** For alleged violations of the [University of Denver Discrimination and Harassment Policy](#), SRR will forward the incident Report to the [Office of Equal Opportunity & Title IX](#) for evaluation, investigation, and findings as provided in the [Office of Equal Opportunity & Title IX \(EOIX\) Discrimination and Harassment Procedures](#).

**U. Swatting:**

When a Student falsely reports an act of violence or immediate threat (1) with the intention of causing a response or intervention by a SWAT team or strong law enforcement presence; and (2) reasonably leads the individual to fear for their physical or emotional well-being; significantly impacts individual's ability to access University education programs or activities; and/or causes a disruption to University Operations.

**V. Theft** includes the following:

1. **Attempted:** Attempted acquisition or possession of property (including intellectual property) without the consent of the owner or person legally responsible for that property. This includes, but is not limited to, the attempted possession of property a Student should reasonably know is stolen.
2. **Possession:** Actual acquisition or possession of property, including intellectual property, of another person or entity without the permission or authorization of that person or entity. This includes, but is not limited to, the attempted possession of property a Student should reasonably know is stolen.
3. **Unauthorized Use:** Any utilization of labor or services by unauthorized or deceitful methods, including, but not limited to, the misuse of University parking passes.

4. **Unauthorized Procurement:** Any attempted or actual acquisition of items offered without charge when that acquisition exceeds reasonable limits or restrictions imposed by the provider of the materials, including, but not limited to, taking excessive numbers of giveaways.

**W. Unauthorized Presence** includes the following:

1. **Unauthorized Access:** Entry or presence within enclosed University buildings or areas including, but not limited to, athletic facilities, construction sites, offices, another residential building owned or operated by the University, or another Student's living quarters, even if unlocked, without the permission or authorization of the owner or person legally responsible for that property, regardless of intent. This includes, but is not limited to, entry in violation of posted hours of operation or failure to depart based on posted or communicated directives or climbing on, being present on the roof of, or other invalid use or access of any University building or University owned or operated structure or other University property.
2. **Keys/Entry Devices:** Tampering with locks to University buildings, unauthorized possession or use of University keys/entry devices, and/or alteration or duplication of University keys/entry devices.

**X. Violation of Housing and Residential Education's Community Standards:**

In addition to the Community Standards set forth in the Honor Code, Residents and their Guests in University owned or operated housing are expected to comply with all community standards listed below. Residents may have permitted Guests and are responsible for the actions of their Guests. Guests are expected to uphold all University Policies, including Housing & Residential Education's (HRE) Community Standards. If a Resident's Guest engages in potential violations of any University Policy or Community Standard, the Resident may be held accountable through the SRR process as outlined in this Honor Code.

Residents should discuss with their roommates and/or suitemates their expectations for following these community standards as all residents are responsible for the actions and items in their assigned living space.

**1. Alcohol standards include the following:**

- a. **Possession of Alcohol:** Only Residents who are of the legal drinking age of the United States (currently twenty-one (21) years of age) may possess alcohol. Residents must not have alcohol in assigned living quarters where all Residents are not of the legal drinking age of the United States

(currently twenty-one (21) years of age) and must not be in the presence of individuals who are under the legal drinking age while possessing or consuming alcohol within University housing.

- b. **Containers of Alcohol:** Residents must not possess containers of alcohol in the common areas of residential communities, including, but not limited to, hallways, stairwells, elevators, lounges, and lobbies, regardless of age. Residents who are of the legal drinking age of the United States (currently twenty-one (21) years of age) may transport unopened containers of alcohol to their assigned living quarters.
- c. **Excessive Quantities of Alcohol or Rapid Consumption:** Residents must not possess excessive quantities of alcohol or devices designed to quickly consume alcohol, including, but not limited to, kegs, drinking game set ups, and beer bongs, in University owned or operated housing regardless of age.
- d. **Presence of Alcohol:** Residents under the legal drinking age of the United States (currently twenty-one (21) years of age) must not be in the presence of alcohol or alcohol use within University owned or operated housing.
- e. **Souvenirs and Decorative Containers:** Residents must not possess or display alcohol-related souvenirs or decorative containers in any common areas when a roommate or suitemate is under the legal drinking age of the United States (currently twenty-one (21) years of age), regardless if any roommate(s) or suitemate(s) are of the legal drinking age of 21.

## 2. Drug standards include the following:

- a. **Presence of Controlled, Prohibited, or Illegal Drugs:** Residents must not be in the presence of any Federally controlled, prohibited, or drug use. This includes, but is not limited to, being in the presence of the use of any prescription drug without a valid prescription from a licensed medical professional. All prescription drugs should be taken as directly prescribed. Note: Medical cannabis is prohibited in University owned or operated housing regardless of a valid prescription.
- b. **Provision or Delivery of Controlled, Prohibited, or Illegal Drugs (or Paraphernalia):** Any Federally controlled, prohibited, or illegal drugs (as defined in the Honor Code) or drug paraphernalia may not be provided or delivered to any Resident by any individual or delivery service. This does

not include federally legal prescription drugs when the Resident has a valid prescription from a licensed physician for that drug.

Note: Medical cannabis is prohibited in University owned or operated housing regardless of a valid prescription.

**3. Cleanliness standards** include the following:

- a. **Maintain Clean Personal and Shared Living Spaces:** Residents must maintain a reasonably clean-living space, free of offensive odors. Residents must keep floors reasonably clear of items, including, but not limited to, personal items, clothes, and trash.
- b. **Maintain Clean Common Areas:** Residents must individually and collectively maintain clean common areas in residential communities. Residents must not leave or store personal belongings in any common areas, including, but not limited to, hallways, stairwells, elevators, lounges, and lobbies.
- c. **Recycling and Disposal:** Residents must properly recycle or dispose of trash and unwanted personal items in the designated trash or recycling locations within the residential communities. Residents must not dispose of large amounts of recycling in any common areas not explicitly designated as recycling or trash disposal, including, but not limited to, bathrooms, laundry areas, hallways, elevators, stairwells, or lobby trash cans and should be taken to the nearest dumpster.

**4. Shared Spaces, Technology, and Facilities Use standards** include the following:

- a. **Approved Animals:** Residents may have service animals, approved emotional support animals (ESAs), and freshwater fish in aquariums or tanks of 10 gallons or fewer. All other animals, including pets, even just visiting, are prohibited from University owned or operated housing.
- b. **Approved Electronic Equipment:** Residents must not be in possession of or use any prohibited items in University owned or operated housing. Residents may only install additional electronic equipment that is not explicitly prohibited by University policy in their assigned living quarters or common areas. Prohibited electronic equipment includes, but is not limited to, hubs, switches, routers, and wireless access points.

- c. **Approved Items:** Residents must not be in the possession of or use any items that are prohibited in University owned or operated housing, this includes but is not limited to candles and lighters.
- d. **Approved Room Change:** Residents may only change rooms after requesting and receiving an approved new room assignment from HRE
- e. **Appropriate Use of Furniture:** Residents must use furniture consistent with its designed purpose. Residents must not:
  - 1) sleep on common area furniture or in community spaces;
  - 2) use or allow their Guests to use beds assigned to another resident without explicit prior permission;
  - 3) remove furniture from its original location within the residential communities, including, but not limited to, removing furniture from an assigned space or possessing common area furniture in an assigned space; and
  - 4) alter, construct, possess, or modify any infrastructure or furniture outside of its original construction or configuration including, but not limited to, lofts, stacking of furniture, bed lifts, and stacking beds on concrete blocks.
- f. **Authorized Use:** Residents may not use another individual's belongings without the owner's explicit permission. This includes, but is not limited to computers, gaming systems, software, clothes, cookware, and other personal items.
- g. **Markings and Painting:** Residents must not paint or make any intentional markings on walls, ceilings, or furniture in assigned living quarters or common areas within residential communities.
- h. **Approved Signage and Posting:** Residents must comply with signs, flyers, and other materials posted within the residential communities and follow the [Housing & Residential Education Sign Posting Policy](#).
- i. **Safe Use of Windows, Balconies, and Terraces:** Residents must use windows, balconies, and terraces consistent with their designed purpose. Residents must not:
  - 1) throw, hang, or drop any items, liquid or solid, from any

window, balcony, or terrace;

- 2) enter or exit a space through any window or terrace;
- 3) sit in or on windowsills;
- 4) remove screens from windows;
- 5) modify or make additions to window units; and
- 6) unlock or access balconies or terraces.

**5. Fire Safety standards include the following:**

- a. **Cooking:** Residents must follow all cooking-related fire safety measures and requirements.
- b. **Decorations:** Residents' decorations must be consistent with decorating restrictions in University-owned or operated housing. Residents must not hang decorations or other items from a smoke detector, sprinkler heads, sprinkler pipes, sprinkler line, other pipes, or ceilings, temporarily or permanently.
- c. **Evacuation:** Residents must follow the evacuation process and follow all verbal directives instructions from University Officials, Fire and Police Department, and Emergency Response Personnel. This includes but is not limited to immediately exiting buildings during any fire drills or alarms.

**6. Guest Community Standards include the following:**

- a. **Student and Non-student Guests:** Residents who host Guests must uphold the restrictions applicable to Guests, including the different restrictions applicable to Guests who are Students and Guests who are not Students.
- b. **Approved Guests:** Guests and residents must comply with the applicable HRE guest policies in effect as communicated to residents by HRE.
- c. **Responsible Hosting:** Residents who are hosting a Guest(s) must communicate to their Guests all applicable policies set forth in HRE community standards and the Honor Code. The University may hold Residents accountable and responsible for the actions of their

Guest(s). Residents must be with their Guest(s) at all times and must compel their Guests to behave in a responsible and respectful manner while their Guests are visiting University owned or operated housing.

- d. **Approved Entry:** Guests may only enter or be present, regardless of intent, within University owned or operated housing or another Resident's assigned living quarters, even if unlocked, with the permission or approval of a University Official, Resident of the space, or person legally responsible for that property. Guests must comply with applicable restrictions on entry including, but not limited to, posted hours of operation or restricted access.
  - e. **Guest Sign-In:** All Guest(s) must comply with applicable sign-in procedures, including, but not limited to, stopping at the front desk to sign-in and presenting photo identification. Individuals who do not sign in or refuse to provide a photo identification when asked are considered unapproved Guests.
  - f. **Overnight Guests:** Guests, when approved by the applicable HRE Guest policy, must not stay overnight for more than two nights per 7-day week.
  - g. **Keys & Access Cards:** Residents must not provide their keys or access cards to any individual or accept another individual's keys or access card.
7. **Noise, Quiet Hours & Courtesy Hours:** Residents must keep audible noise at reasonable levels and not intrude on the rights of other Residents to sleep, study, or otherwise enjoy a non-disruptive environment at all times. Residents must not generate noise that can be heard through a closed door or window or noise that violates quiet hours or courtesy hours, including, but not limited to, playing music, running, slamming doors, elevated conversation, and yelling. More information regarding Noise, Quiet Hours & Courtesy Hours can be found in the [Guide to Residence Living](#).
8. **Open Space Agreement:** When there is an unoccupied space in a Resident's assigned living quarters, HRE may notify residents to prepare for a potential roommate or suitemate. Residents must keep all their belongings in their own space within a room and only use one set of furniture and their share of closet space.

**9. Tobacco Delivery:** Residents must not have smoking products and smoke-producing products delivered through the mail or other delivery service to University owned or operated housing.

**10. Sports Activities** Community Standards include the following:

- a. **Games:** Residents must only play games using provided equipment, courts, and in designated areas. Residents must not play games, including, but not limited to, any form of ball, frisbee, snowball fights, and wrestling, in University owned or operated housing.
- b. **Transportation Devices:** Except for assistive devices for individuals with disabilities or medical conditions, residents must not use transportation devices within University owned or operated housing including, but not limited to, skateboards, motorized/electric skateboards, motorized/electric scooters, bicycles, hoverboards, one wheels, and skates.

**Y. Violation of Laws/Regulations/Ordinances:**

Committing or attempting to commit any violation of local, state, federal, or applicable foreign law, or a local ordinance, regulation, public health order or other local safety order, whether on or off University Premises.

**Z. Violation of the University's Discrimination and Harassment Policy:**

Any violation of the [University of Denver's Discrimination and Harassment Policy](#), as established through the [Office of Equal Opportunity & Title IX \(EOIX Discrimination and Harassment Procedures\)](#).

**AA. Violation of Other University Policies:**

Any act that is in violation of any University Policies, Protocols, or Procedures, whether or not enumerated in these Student Rights & Responsibilities Community Standards. Students must review University policies and inform their Guests of University policies.

Examples of such University policies include but are not limited to the following:

1. **Guide to Residence Living Policies:** Any act that is in violation of the [Guide to Residence Living](#).



2. **Campus Safety Policies:** Any act that is in violation of the policies and procedures of the [Department of Campus Safety](#).
3. **Tobacco Free Campus Policy:** Any act that is in violation of the University's [Tobacco Free Campus policy](#).
4. **Use and Consumption of Alcohol:** Any act that is in violation of the [Use and Consumption of Alcohol](#) Policy.
5. **Parking and Mobility Services Policies:** Any act that is in violation of the policies and procedures of [Parking and Mobility Services](#), including, but not limited to, parking permit regulations and traffic regulations.
6. **Information Technology Policies:** Any act that is in violation of the [Information Technology \(IT\) policies](#).
7. **How to be a Good, Responsible Neighbor Student Guide:** any act that is in violation of the [Student Guide to be a Good, Responsible Neighbor](#).
8. **Interim Policy on Demonstrations, Protest, and Free Expression:** any act that is in violation of the [Policy on Demonstrations, Protest, and Free Expression](#).
9. **Retaliation and Whistleblower Protection:** Any act that is in violation of the policy on [Retaliation and Whistleblower Protection](#).
10. **Face Coverings:** Any act that is in violation of the policy on [Face Coverings](#).
11. **Policies of Academic Departments:** Any act that is in violation of the policies of any academic department, including professional standards.
12. **Other University Policy:** Any act that is in violation of any other University Policy, protocol, community standard, or procedure not listed above.

# **Student Rights & Responsibilities Case Resolution Procedures**

## ***Report Submission***

Any individual may file a Report with the University. As described below, certain individuals at the University must report to the University incidents involving alleged violations of University Policy, including alleged violations of Community Standards. A Report is considered to have been filed with the [Office of Student Rights & Responsibilities](#) when it has been presented in writing to Student Rights & Responsibilities, including through an online SRR reporting form.

Consistent with its obligations under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), the University designates certain individuals at the University as Campus Security Authorities (CSAs), and those individuals are required to notify the University of alleged Clery Act Crimes that are reported to them or that they witness.

Consistent with the University's obligations under Title IX of the Education Amendments of 1972, and the [Reporting by University Employees of Disclosures Relating to the University's Discrimination and Harassment Policy](#), the University has designated as [Responsible Employees](#) all University employees who are not Confidential Employees and requires Responsible Employees to report alleged Prohibited Conduct (as defined in the [University's Discrimination and Harassment Policy](#)) to the [Office of Equal Opportunity & Title IX](#).

Once a Report has been filed, the University may proceed with the Student Rights & Responsibilities process, even if a Reporting Party or Complainant later chooses to retract, rescind, or recant all or a portion of the Report or the Reporting Party or Complainant chooses not to participate in the SRR process or any related investigation.

The University has the sole discretion to determine if reported behavior implicates potential violation of University Policy and what, if any, processes or procedures outlined in the Honor Code are appropriate to engage for Case Resolution.

The University will only take action without the consent of a Complainant if the [Director of Student Rights & Responsibilities](#) determines that such action is necessary to protect the safety and wellbeing of the University Community and the stability and continuity of normal University Operations.

If a Respondent or Complainant withdraws or graduates from the

University, the University may continue with the Student Rights & Responsibilities process.

### ***Duration of Response and Resolution***

The University will make a good faith effort to address and resolve all Reports, exclusive of appeals, within ninety (90) Business Days, without jeopardizing the rights of an Involved Party. Some considerations that may impact the timeline for completion of a Report, whether shortening or lengthening the timeline, includes timeline for information gathering, the number of and availability of any Witnesses or Involved Parties, the volume of information provided, the required follow up, law enforcement involvement, timeline to schedule Case Resolution Meetings, University breaks, vacations, and other considerations.

The University's failure to meet the timeframes set forth in the Honor Code, or to provide written notice of the extension of these time frames, shall not be grounds for dismissing any allegations or for an appeal of any matter, nor shall such failure limit the University's ability to complete Case Resolution, impose Outcomes or limit the University's ability to take any other required action.

### ***Determination of Alleged Community Standard Violations & Referral of Incident Report***

- Student Rights & Responsibilities staff will review available evidence/information and may gather additional evidence/information as needed, to determine what alleged violations of Community Standards may be applicable, and take one of the following steps:
  - If Student Rights & Responsibilities staff determine that the Report is not substantiated, SRR will take no further action, provided that SRR may proceed with the Student Rights & Responsibilities process should SRR become aware of further relevant information or SRR may refer the matter to an appropriate University Official or University unit.
  - If Student Rights & Responsibilities staff determine that the Report is substantiated and SRR has sufficient documentation to proceed with the Student Rights & Responsibilities process, SRR will refer the Report to a Case Resolution Body.

- If, during the Student Rights & Responsibilities process, Student Rights & Responsibilities staff receive information supporting additional Alleged Community Standard Violations, Student Rights & Responsibilities staff will review the information and determine whether to include additional Alleged Community Standard Violations.

### ***Notification of Case Resolution Meeting***

- The Student Rights & Responsibilities Staff Member or designee will review the academic schedule(s) of the Involved Parties and schedule a Case Resolution Meeting with the appropriate Case Resolution Body.
- The Student Rights & Responsibilities Staff Member or designee will send each Involved Party a Proper Written Notification.

### ***Attending the Case Resolution Meeting***

The Case Resolution Meeting is an opportunity for the Case Resolution Body to learn the perspectives regarding the incident from the Involved Parties and assess, based on a Preponderance of the Evidence, whether any Student is responsible for violating University Policies. If so, the Case Resolution Body and the Student have an opportunity to evaluate the impact of the incident, begin to explore possible alternatives to the behavior and conduct that occurred, and discuss opportunities to repair harm.

- SRR reserves the right to make exceptions to any guidelines, timelines, or procedure to accommodate University scheduling, maintain confidentiality, or address any other extenuating circumstances.
- In Cases involving a minor violation of a Community Standard SRR may issue an Educational Letter or a Written Warning to the Respondent instead of scheduling a Case Resolution Meeting.
- Parties, including Support Persons and Witnesses, involved with the SRR process are prohibited from making any recording of any Case Resolution Meeting or any related proceeding or meeting regarding the SRR process. If SRR becomes aware of such unauthorized recordings, SRR may treat such actions as an additional Alleged Community Standard Violation.

- After a Case Resolution Meeting, the Case Resolution Body can take one of the following actions regarding each Respondent:
  - Find the Respondent not responsible for violating University Policies.
  - Find the Respondent responsible using a Preponderance of the Evidence standard for violating University Policies and assign appropriate Outcomes.
  - Find the Respondent responsible for violating University Policies and refer the Student to a Restorative Justice Conference (RJC) for Outcomes when the Case Resolution Body determines that this option is appropriate.
  - Refer the Respondent to a new Case Resolution Meeting before a separate Case Resolution Body.
  - Dismiss or drop the Case.

### ***Determinations and Proper Written Notification***

- Once the Case Resolution Body has made a decision regarding responsibility and Outcomes, Student Rights & Responsibilities will send a Proper Written Notification, as applicable.
- Proper Written Notification may include, as applicable to the recipient, a rationale explaining the decision, the determination of responsibility for each Alleged Community Standard Violation reviewed and discovered in the Case Resolution Meeting, any assigned Outcomes with details and due dates for completion, and appeal instructions.

### ***Appeal Process***

- Respondents have the **right** to submit an appeal of a decision made by a Case Resolution Body under the circumstances and based on specific Appeal Criteria identified below. In certain circumstances, Complainants have the **right** to submit an appeal of a decision based on specific Appeal Criteria identified below. In an appeal, the burden of proof lies with the Involved Party requesting the appeal.
  - The following are not grounds for appeal:
    - Mere disagreement with the decision; and/or
    - Not participating in the Case Resolution Process.

- SRR considers appeals only based on the following Appeal Criteria:
  - The existence of procedural errors so substantial that they would likely **change** the responsibility determination and/or the ultimate Status Outcomes;
  - Presentation of new and significant evidence which was not reasonably available at the time of the initial Case Resolution Meeting and would likely **change** the responsibility determination and/or the ultimate Status Outcomes;
  - New discovery of significant conflict of interest or bias on part of a member of a Case Resolution Body that **greatly impacted** the responsibility determination and/or the ultimate Status Outcomes; and/or
  - The Status Outcomes imposed are substantially disproportionate to the severity of the violation (A Student may not appeal a Warning because that Outcome does not impact the Student's status with the University).
- The appeal must include:
  - The issues being appealed with reference to the applicable Appeal Criteria;
  - Specific information to support the Appeal Criteria cited in the appeal; and
  - For appeals based on new and significant evidence, a specific description of the new evidence and how that evidence would likely change the responsibility determination and/or the ultimate Status Outcomes.
- The Student (rather than a third-party such as a Support Person) must submit and have written the appeal.
- Respondents and Complainants (as applicable) wishing to submit an appeal of a decision must submit a completed appeal request form within five (5) Business Days of the Proper Written Notification.
- The [Director of Student Rights & Responsibilities](#) has the discretion to grant a reasonable extension to the appeal submission deadline based on a submitting Involved Party's requests. A reasonable extension is considered to be two (2)

additional Business Days; however, the Director of Student Rights & Responsibilities has the discretion to adjust the length of the extension as circumstances warrant.

- If either Involved Party submits an appeal, Outcomes assigned will be considered “on hold” pending a final decision on the appeal evaluation and/or appeal as applicable, unless SRR determines otherwise or in a Case in which the Respondent was previously issued an Administrative Action, Interim Action or Interim Suspension.
- If either or both the Complainant and/or Respondent submits an Appeal Form, within five (5) Business Days of the date on the Proper Written Notification, the other Involved Party(ies) in the Case will be notified that an appeal has been received.
- The [Director of Student Rights & Responsibilities](#) will refer the appeal to the appropriate Appellate Officer for review.
- The Appellate Officer will review the Appeal Form and associated documents submitted by the parties, Proper Written Notification, other Student Rights & Responsibilities records, and any other applicable information to determine a decision on the appeal. The Appellate Officer’s review includes determining whether the appeal submission meets the Appeal Criteria. However, their review does not involve re-hearing the Case or assessing the appropriateness of the University’s policies and procedures.
- In the SRR process, neither Complainants nor Respondents have the right to view the appeal documents that were submitted by the other Involved Party(ies). However, the Appellate Officer may reserve the right to forward any and all portions of the appeal documents to the other Involved Party(ies) as needed to address matters raised in the appeal. In such situations, the other Involved Party(ies) will be given the opportunity to submit a written response by a stated deadline.
- The Appellate Officer may take one of the following actions:
  - Deny the appeal and uphold the original decision based on not satisfying the Appeal Criteria; or
  - Accept the appeal based on satisfying the Appeal Criteria and either:
    - Send the Case back to Student Rights & Responsibilities for an administrative review; or

- Send the Case back to Student Rights & Responsibilities to address a finding of substantially disproportionate Status Outcomes.
- The University will make a good faith effort to complete the appeal within ten (10) Business Days from the date the appeal is provided to the Appellate Officer.
- The Appellate Officer's decision is considered final and there are no further routes of appeal.

### ***Case Completion***

- The Case Resolution process is considered completed when either no appeal is submitted by a Respondent or Complainant (as applicable) within five (5) Business Days or an appeal is denied, rendering the decision by the Case Resolution Body as final.
- Student Rights & Responsibilities staff may notify other University Officials of the decision as necessary in order to move forward with processes impacted by the Outcomes.

## **Administrative Action, Interim Action, and Interim Suspension**

All Students have the right to continue their education free from the threat of harassment, abuse, retribution, or violence. The University may act or offer services that are designed to support the safety and wellbeing of a Complainant, a Reporting Party, a Witness, or any member of the University Community and the stability and continuity of normal University Operations.

Administrative Action, Interim Action, and Interim Suspension include, but are not limited to, Mutual No Contact Orders, Location Restrictions, involuntary removal from a course, program, activity, or University Premises, and modifications to living arrangements pending case resolution, and/or prior to reporting incidents to law enforcement or other non-University agencies.

For matters under the jurisdiction of EOIX, the University will consider emergency removal consistent with the applicable EOIX procedures.



## ***Administrative Action***

The [Office of Student Rights & Responsibilities](#) (SRR) has the authority to make administrative decisions to promote safety that do not interrupt the academic progress of a Student for matters under SRR's jurisdiction. SRR may take Administrative Actions including restricting a Student from a particular extracurricular event, making a temporary housing reassignment in University owned or operated housing, or removing a Student from University owned or operated housing. Administrative Actions are not appealable.

## ***Interim Action***

- The [Vice Chancellor for Student Affairs](#) may restrict a Student's access to certain University resources, University Premises, or activities for an interim period prior to case resolution.
- An Interim Action will be effective immediately, without prior notice, whenever the [Vice Chancellor for Student Affairs](#) determines that the continued engagement of the Student on the University Premises or involvement in University activities poses a disruption to the ability of any member of the University Community to participate in University activities or to the stability and continuity of normal University Operations. This may also include when a Student has demonstrated continued noncompliance with the directives of University Officials or University Policies.
- The Student may appeal an Interim Action within five (5) Business Days. However, the Interim Actions will remain in effect while the appeal is pending. The SRR process addresses Student behavior and conduct, not Student character, therefore character witnesses, statements, and reference letters are not considered relevant and therefore are not permissible in the appeal of an Interim Action.
- The University will make a good faith effort to complete the appeal within ten (10) Business Days from the date the appeal is provided to the Appellate Officer.
- When considering an appeal of an Interim Action, the Appellate Officer will:
  - Review the appeal and determine whether the imposition of the Interim Action was clearly erroneous based on the information available and circumstances at the time the Interim Action was taken.
  - Not address the merits of the Alleged Community Standard Violations, make a determination of responsibility, or assess the appropriateness of the University's policies and procedures.

- The Appellate Officer's decision is considered final and there are no further routes of appeal.
- During an Interim Action, the Student is denied access to University Premises, in part, and University activities or privileges for which the Student might otherwise be eligible, as the [Vice Chancellor for Student Affairs](#) may determine to be appropriate.
- Whenever a Student is subject to an Interim Action, the University will complete case resolution as promptly as possible. The Interim Action will remain in effect until a final decision has been reached, including any appropriate appellate process.

### ***Interim Suspension***

- The [Vice Chancellor for Student Affairs](#) may Suspend a Student for an interim period prior to case resolution.
- An Interim Suspension will be effective immediately, without prior notice, whenever the [Vice Chancellor for Student Affairs](#) determines that:
  - the continued presence of the Student on the University Premises poses a substantial
    1. disruption to the ability of any member of the University Community to participate in University activities;
    2. threat to any member of the University Community and/or University Premises; or
    3. interruption to the stability and continuity of normal University Operations.

OR

- a Student has demonstrated an intentional disregard for University directive(s) and/or University Policy(ies) that support(s) the safety of the University Community or continuity of normal University Operations.
- The Student may appeal an Interim Suspension within five (5) Business Days. However, the Interim Suspension will remain in effect while the appeal is pending. The SRR process addresses Student behavior and conduct, not Student character, therefore character witnesses, statements, and reference letters are

not considered relevant and therefore are not permissible in the appeal of an Interim Suspension.

- The University will make a good faith effort to complete the appeal within ten (10) Business Days from the date the appeal is provided to the Appellate Officer.
- When considering an appeal of an Interim Suspension, the Appellate Officer will
  - Review the appeal and determine whether the imposition of the Interim Suspension was clearly erroneous based on the information available and circumstances at the time the Interim Suspension was issued.
  - Not address the merits of the Alleged Community Standard Violations, make a determination of responsibility, or assess the appropriateness of the University's policies and procedures.
- The Appellate Officer's decision is considered final and there are no further routes of appeal.
- During an Interim Suspension, the Student is denied access to University Premises and all University activities or privileges for which the Student might otherwise be eligible, as the [Vice Chancellor for Student Affairs](#) may determine to be appropriate.
- During an Interim Suspension, a Student's academic progress and/or ability to graduate may be impacted.
  - If the Case Resolution Process is or will not be completed by the deadlines for submitting grades, the University may administratively withdraw a Student from all courses.
  - If a Student's absence from class during an Interim Suspension results in failure to meet the course requirements, the Student may be removed from the course.
  - The University may also place a hold on the issuance of a Student's degree while a Student is under Interim Suspension pending resolution of the Case.
- Whenever a Student is subject to an Interim Suspension, the University will complete case resolution as promptly as possible. The Interim Suspension will remain in effect until a final decision has been reached, including any appropriate appellate process.

## ***Mutual No Contact and Location Restriction Orders***

***A Mutual No Contact Order*** is a written directive for the identified parties to avoid all contact and/or communication with one another. Unless expressly stated otherwise in the Mutual No Contact Order, contact is defined as communicating in person, communicating through a third party, and communicating through all forms of written and/or electronic contact (including phone, email, texting, and social media). The Mutual No Contact Order may apply to other forms of contact, as the University deems appropriate under the circumstances.

***A Location Restriction Order*** is a written directive for one or more identified parties not to enter a designated portion of University Premises. The written Location Restriction Order will define the space to be avoided, which may include particular rooms, buildings, outdoor areas, events, or other spaces as described in the Location Restriction Order. The Location Restriction Order may also require a housing reassignment or reassignment to a different section of a course for one or multiple individuals identified in the Location Restriction Order.

Although these Mutual No Contact Orders and Location Restriction Orders are not considered disciplinary in nature, if SRR determines that a Student has not complied with the terms of the Mutual No Contact Order and Location Restriction Orders, SRR may treat such actions as an additional Alleged Community Standard Violation.

The [Department of Campus Safety](#) may issue Mutual No Contact Orders and Location Restriction Orders as an Emergency Order that will remain in effect for no more than five (5) Business Days. For more information on Mutual No Contact Orders and Location Restriction Orders, please see the SRR [website](#). To request a Mutual No Contact Order and/or Location Order, please complete this [form](#).

## **Case Resolution Bodies**

When Student Rights & Responsibilities determines that an Alleged Community Standard Violation may have occurred, SRR will refer the Case to a Case Resolution Body for responsibility and/or Outcome determination.

A Case Resolution Body is any person, persons, or groups authorized by the University to determine whether a Student has violated Student Rights & Responsibilities Policies and to impose Outcomes when appropriate.

All Case Resolution Bodies have the authority to make a determination regarding responsibility for violations of Honor Code and/or other University Policies and assign Outcomes as appropriate:

- The [Director of Student Rights & Responsibilities](#) has the authority to impose Outcomes up to, and including, Suspension.
- The [Director of Student Rights & Responsibilities](#), has the authority to enter into a Case Resolution Agreement with Involved Parties.
- The [Director of Student Rights & Responsibilities](#) has the authority to authorize Student Rights & Responsibilities Staff Members to enter into a Case Resolution Agreement with Involved Parties and to impose Outcomes up to, and including, Elevated Probation.
- The [Director of Student Rights & Responsibilities](#) has the authority to authorize Housing and Residential Education (HRE) staff to conduct Case Resolution Meetings for Cases that originate in University owned or operated housing and are not assigned to a different Case Resolution Body. Generally, HRE staff may hear Cases involving alleged violations of policies set forth in the [Guide to Residence Living](#) and alleged violations of Student Rights & Responsibilities Community Standards. HRE Staff Members have the authority to assign Outcomes up to, and including, Probation. With prior authorization from the Director of Student Rights & Responsibilities for a particular Case, HRE Staff Members may assign an Outcome of Elevated Probation.
- Faculty Members or the designated decision maker in an academic department or unit have inherent authority to make decisions on Academic Actions when they have determined a Student has violated one or more [Academic Integrity Policies](#). Academic Actions may include, but are not limited to, failure of an assignment, failure of a course, or recommendation of termination from a program of study consistent with applicable department or unit procedures.
- The [Student Accountability Board](#) (SAB) has the authority to conduct Case Resolution Meetings involving Student Respondents and issue all forms of Outcomes, up to and including Expulsion.
- Restorative Justice Conference (RJC) is an alternative dispute resolution process and will only be considered when: (1) the Student Respondent(s) have taken responsibility for violating the applicable Student Rights & Responsibilities Community Standards and/or University Policies and have expressed an interest in repairing the harm done by their actions; and (2) the Complainant(s) agree to participate in the process.

## **Student Accountability Boards**

- The Chair for the SAB will be a staff member of SRR who will facilitate the SAB and advise the SAB members. The Chair does not make decisions on responsibility or Outcomes. When practicable, the SAB should be comprised of three (3) eligible members of the University Community. When practicable, the SAB will be comprised of one (1) Student, one (1) Faculty Member, and one (1) Staff Member.
- Specific guidelines for who may serve on an SAB are as follows:
  - When practicable, the undergraduate or graduate status of the Respondent(s) will be the same as the status of the Student member of the SAB.
  - In Cases involving an alleged violation of Academic Integrity Policies, at least one (1) member of the SAB must be a Faculty Member.
  - The SAB may conduct a meeting with only two (2) members, provided the Respondent(s) and Complainant(s) (if applicable) have no relevant objections.
  - To be eligible to serve on the SAB, individuals must meet the following requirements:
    - a. Students must be registered as a full-time Student in good standing after completing at least one (1) term of coursework at the University.
    - b. Faculty Members must be currently employed by the University and must have taught courses at the University for a minimum of one (1) academic term. Faculty Members must also have taught at least one (1) course within the most recent two (2) academic terms.
    - c. Staff Members must be currently employed part- or full-time and must have been employed full- or part- time by the University for at least one (1) academic term.
  - All members must be neutral and impartial decision-makers, free of any significant and demonstrable bias pertaining to the incident being resolved.
- SAB Procedures
  - The SAB meeting will be recorded. This recording will be kept for a period of no less than seven (7) years from the date of the Respondent's most recent Case and/or completion of all Outcomes, whichever is later. In

decisions where Expulsion is imposed by the SAB, the recording will be permanently kept.

- The SAB meeting will be closed, with participation limited to the Respondent(s), the Complainant(s), approved Support Persons, SRR approved Witnesses, SRR staff members, the SAB members, SAB members in training, and any other appropriate University Official, as applicable.
- The [Office of Student Rights & Responsibilities](#) will notify the Respondent(s) and Complainant(s) (if applicable) of the SAB Members who will be serving. Respondent(s) and Complainant(s) have the right to object to the participation of any member based on a significant, demonstrable bias.
  - The party must submit such written objections, with supporting information, to the administrator designated in the notice within two (2) Business Days of release of the SAB members' names.
  - The designated administrator will review any concerns and determine whether the objection has merit. The [Office of Student Rights & Responsibilities](#) will notify the Respondent(s) and Complainant(s) if any changes to the SAB composition have been made as a result of the objection.
  - If the [Office of Student Rights & Responsibilities](#) designates a new SAB member, Respondent(s) and Complainant(s) will have one (1) Business Day to submit any written objections to the new SAB member to the designated administrator for review.
- The Chair will restrict all statements to matters relevant to the Case.
- The Chair has the authority to set reasonable expectations regarding behavior. Any person disrupting, interfering with or failing to abide by the decisions of the Chair may be removed from the SAB Meeting. The SAB will continue in that individual's absence.
- Support Persons, if present, are restricted to consulting with the party they are there to support. Support Persons may not address other Involved Parties, Witnesses, or the SAB unless invited to do so by the Chair.
- Deliberations are limited to the members of the SAB and are not recorded.

- The SAB Meeting and the results of the SAB Meeting are protected by the Family Educational Rights & Privacy Act (FERPA) as part of the education records of the Student(s) who participate in the SAB Meeting.
- Respondent(s) and, as appropriate, Complainant(s), will receive information regarding the proceedings of the SAB upon notification of the scheduled SAB.
- The order of proceedings includes the following:
  - Summary of the Incident and statement of the Alleged Community Standard Violations
  - Opportunity for the Respondent(s) to respond to the Alleged Community Standard Violations by accepting or denying Responsibility
  - Perspective statements by all Complainant(s) and/or Respondent(s)
  - Presentation of SRR approved submitted evidence/information
  - Opportunity for the SAB Members and SRR staff members to ask questions of all Complainant(s), Respondent(s) and/or Witnesses
  - Concluding statements by Complainant(s), Respondent(s), and/or SRR staff member(s), as applicable
  - Deliberations
  - The Chair has the discretion to vary the specific order of the proceedings, so long as each of the components is included. Additionally, there may be multiple Complainants and Respondents involved in a SAB at one time. All Complainants will speak first, followed by all Respondents.

## **Restorative Justice**

At times, Students may make decisions that are violations of the Honor Code that may negatively impact and/or disrupt the University Community. SRR strives to promote opportunities for holistic student learning and growth when Students take responsibility for their mistakes and decide they would like to repair harm in their community; this is referred to as Restorative Justice. The Restorative Justice process can only be used if the University determines, in its sole discretion, that Restorative Justice is an appropriate process for the incident, the Respondent accepts responsibility for their actions and choices and the Complainant and/or impacted parties are able to participate fully. During a Restorative Justice process, impacted parties have an opportunity to share their



perspective, confront the behavior, express the impact of the actions on them, and help develop Outcomes. Throughout this process, Students have an opportunity to reflect on this experience and learn how to move forward in a positive and productive way.

- Members of the greater University Community will serve on a Restorative Justice Committee (RJC), including Faculty Members, Staff Members, Students, alumni, neighbors, and impacted parties. RJC's use a collaborative process to create an Outcomes Agreement and can impose a variety of Outcomes focused on reconciliation, resolution, and/or the betterment of the University Community.
- If the members of an RJC successfully create an Outcomes Agreement, the Respondent(s) cannot appeal the Outcomes because the Respondent(s) participated in this mutually agreed upon decision. If the members of an RJC cannot come to an agreement about Outcomes, the RJC is considered unsuccessful, and the Case will be sent back to the Student Rights & Responsibilities Process for traditional Case Resolution.
- The typical rights and responsibilities provided to Students in the traditional Student Rights & Responsibilities process may not be applicable in an RJC.

## **Outcomes**

The Student Rights & Responsibilities process is designed to create opportunities for holistic student living, learning, and growth to promote a safe campus community. Outcomes are intended to be educational and endeavor to encourage student development of self-awareness, social engagement, and a sense of purpose. Individuals found responsible for violating policies will be held accountable and assigned Outcomes that balance the developmental needs of the Respondent and the needs of the University to provide equitable process and promote a safe campus community.

The [Office of Student Rights & Responsibilities](#) will determine Outcomes for violations of Student Rights & Responsibilities Community Standards using criteria, including, but not limited to, the following:

- The nature and severity of the action/incident;
- The use of physical violence (if any) associated with the incident;
- The impact of the conduct on Complainant(s), University Community, community members, University and community safety, and University environment;
- The number of Complainants and/or impacted individuals;

- The maintenance of a safe and respectful living, learning, and working environment;
- The Respondent's level of demonstrated understanding regarding the impact their choices and actions had;
- The Respondent's acceptance of responsibility;
- The influence of alcohol or other drugs;
- The circumstances and severity of the violation including behavior and conduct;
- The intent of the Respondent;
- A Student's previous Student Rights & Responsibilities Record or relevant or related criminal convictions (if known); and
- Any other mitigating, aggravating, or compelling factors.

The [Office of Student Rights & Responsibilities](#) assigns Outcomes for the entirety of an incident, not for each violation, and will take prior conduct history into account. All Outcomes typically include a Status Outcome and at least one appropriate Educational Outcome.

### ***Status Outcomes***

These Outcomes define the Student's standing at the University. These include the following:

- **Educational Letter:** An Educational Letter is given to notify a Student that their behavior and conduct has been inconsistent with the expectations of the University. An Educational Letter has no immediate effect upon a Student's status at the University. SRR would not routinely report an Educational Letter as part of a Student's conduct history when asked for purposes of transferring schools or for admission to graduate school. SRR will keep the Educational Letter as part of the Student's education records. An Educational Letter cannot be appealed.
- **Written Warning:** A written warning is given to notify a Student that their behavior and conduct has been inconsistent with the expectations of the University. A Written Warning has no immediate effect upon a Student's status at the University. A Written Warning cannot be appealed.

- **Probation:** Probation serves to notify a Student that they must avoid any further violations for a specified period of time to remain a Student at the University. Students on probation are not in good standing with the University. As a result, a Student may be prohibited from participating in certain co-curricular activities while on probation. If a Student on Probation is found responsible for any further violations of the Student Rights & Responsibilities Community Standards or University Policy, the Student may be placed on a more elevated Status Outcome.
- **Elevated Probation:** Elevated Probation serves to notify a Student that they must avoid any further violations of the [Student Rights & Responsibilities Community Standards](#) for a specific period of time in order to remain a Student at the University. When a student on Elevated Probation is alleged to be involved with any subsequent violations of the Student Rights & Responsibilities Community Standards or University Policy, they may be issued an Interim Suspension until the University can determine their responsibility in the subsequent incident. Students on Elevated Probation are not in good standing with the University. As a result, a Student on Elevated Probation may be prohibited from participating in certain co-curricular activities. If the student on Elevated Probation is found responsible for any further violations of the Student Rights & Responsibilities Community Standards or University Policy, the Student may be suspended or expelled from the University.
- **Suspension:** A Student who has been suspended from the University may not participate in any University activities, academic or otherwise, for a specific period of time, and will be restricted from all University Premises. A suspended Student who wishes to re-enroll must apply for readmission to the University and must also apply to the [Director of Student Rights & Responsibilities](#) who will determine whether any and all requirements for readmission have been satisfactorily completed. The University does not accept courses that the Student may have completed at another institution while on suspension.
- **Expulsion:** A Student who has been expelled from the University is permanently prohibited from participating in any University activities, academic or otherwise, and will be permanently restricted from all University Premises.

## ***Educational Outcomes***

These Outcomes are intended to facilitate the learning process and encourage Students to reflect on the impact of the decisions they have made and help Students develop the skills necessary to be successful at the University. If a Student fails to complete any Educational Outcome by the specified deadline, the University will place a hold on a Student's account with the University which could impact a Student's ability to add/drop courses or register for classes. Additionally, the Student may be subject to further action under the Honor Code.

Types of Educational Outcomes include, but are not limited to:

- **Reflective Activities:** The Student is required to, for example, write a reflection paper, maintain a journal, or write a review of a policy.
- **Programs & Activities:** The Student is required to, for example, complete community service hours, attend a program, or design a poster board.
- **Interventions:** The Student is required to, for example, undergo a counseling consultation, assessment, complete a drug and/or alcohol evaluation, or attend a workshop.
- **Restrictions:** The Student is restricted from certain locations or activities, for example, a single building within University housing or a particular Student Organization.
- **Referrals:** The Student is referred to another process, such as mediation, for resolution.
- **Restitution:** The Student is required to provide monetary compensation to the University. Monetary compensation may include, for example, the cost to repair, replace, recover, clean, or otherwise restore the impacted property, services, or labor.

## ***Account Holds***

At times, the University may determine that it is necessary to place a hold on a Student's University account.

- A Registration Hold prevents a Student from adding or dropping course(s) or registering for the next academic term. SRR Staff and HRE Staff, in fulfilling their Honor Code obligations, have the authority to place Registration Holds on a Student's account. Examples of situations in which a Registration Hold will be placed include, but are not limited to, noncompliance with completion of Outcomes, withdrawal from the University prior to completion of the Case Resolution Process, or imposition of Interim Suspension.
- A Degree Hold prevents a Student from receiving their degree from the University pending the completion of the Case Resolution Process. The [Director of SRR](#) will have the authority to place Degree Holds on a Student's account, provided that the [Provost & Executive Vice Chancellor](#) has approved a Degree Hold in a particular Case after consultation with the [Vice Chancellor for Student Affairs](#).

## ***Parental or Legal Guardian Notification Policy***

The University considers Student Rights & Responsibilities records to be part of a Student's education record. Accordingly, the University complies with all applicable laws and regulations, including but not limited to the [Family Educational Rights and Privacy Act](#) (FERPA).

The University recognizes that parent(s) or legal guardian(s) maintain an interest in their Student's behavior and conduct while at the University, and parents or legal guardians can play a positive role in addressing these issues. Therefore, the University may notify the parent(s) or legal guardian(s) of any Student under the age of twenty-one (21) whose current enrollment ends due to Suspension or Expulsion. The University also reserves the right to notify the parent(s) or legal guardian(s) of any dependent Student under the age of twenty-one (21) who has been found responsible for violating any drug or alcohol policies after the appeal process has concluded or the time for filing an appeal has passed without the Student filing an appeal. Students may be required to provide contact information for their parent(s) or legal guardian(s). The [Director of Student Rights & Responsibilities](#) has the sole discretion to decline such notification under certain circumstances.

This notification is intended to encourage communication between Students and their parent(s) or legal guardian(s) to provide the greatest level of support for the Student.

Nevertheless, the University's primary relationship is with its Students, rather than with their parent(s) or legal guardian(s), and the University's priority and obligation is to correspond and otherwise conduct business directly with Students and not through parent(s), legal guardian(s), or any other third party.

## **Rights of Involved Parties**

The Student Rights & Responsibilities process is designed to be educational in nature and to determine if a Student is responsible for violating the Honor Code. If the Student is found responsible, the goal is to hold the Student accountable for violations, assist the Student in understanding the impact their behavior has had on others, and provide opportunities to repair harm and restore trust. The process is also designed to provide those who may have been impacted by these actions an opportunity to address an alleged violation of the Honor Code. Throughout the Student Rights & Responsibilities process, Involved Parties have certain rights and responsibilities which include:

### ***Fair Treatment***

- The **right** to be treated with dignity and respect.
- The **right** to receive information regarding the SRR process and their role within this process.
- The Respondent has the **right** to be considered not responsible for an alleged violation(s) of the Honor Code unless found responsible during this process. Administrative Action, Interim Action, and Interim Suspension are not in conflict with this right.
- The **right** to object to a member of a Case Resolution Body based on significant demonstrable bias that would affect that member's ability to render a fair decision.
- The **right** for all decisions in the process to be based upon a Preponderance of the Evidence standard.
- The **right** to request in a timely manner a reasonable arrangement (e.g. for language barriers or location/proximity concerns) and/or reasonable accommodation (e.g. for disability) to allow their full participation in the SRR process.
- The **right** to notify the [Office of Student Rights & Responsibilities](#) via the online reporting [form](#) if the Student has concerns with the SRR process.

## *Privacy*

- The **right** to protection of information subject to applicable provisions of the Family Educational Rights and Privacy Act ([FERPA](#)).

## *Presence of a Support Person*

- The **right** to have one (1) Support Person of their choice present throughout the SRR process.
  - A Support Person can be any person chosen by the Student, including but not limited to a parent or legal guardian, family member, or an attorney. A Student must complete a [FERPA form](#) and a [Support Person Form](#) prior to the Support Person engagement in the SRR process.
  - Individuals who are Involved Parties or may be Witnesses in the Case or a member of the Case Resolution Body are not permitted to serve as a Support Person.
  - The University may not reschedule proceedings to accommodate the schedule of a Support Person.
  - A Support Person must not speak or otherwise communicate on behalf of the Involved Party nor actively participate in any meeting or proceeding under the SRR process. A Support Person must not attend a Case Resolution Meeting or other related meetings without the Involved Party they are supporting being present.
  - SRR will not consider or accept submissions or information from a Support Person. If a Support Person attempts to present information or submit documents on behalf of an Involved Party, SRR will notify the Involved Party and provide the Involved Party a reasonable amount of time to submit the information or documents directly, however SRR will not extend procedural deadlines for this reason. If the Involved Party elects not to submit the information or documents, the information previously submitted by the Support Person will not be considered in the investigation or any resolution, including any appeal.
  - The University's primary relationship is with its Students, rather than with the Support Person, and the University's priority and obligation is to correspond and otherwise conduct the SRR process directly with Students and not through their Support Person.

## ***Written Notice***

- The **right** to Proper Written Notification of any Case Resolution Meeting a Student is invited to attend as a result of a Report being filed. The notification may include the following:
  - The time, date, and location of the Case Resolution Meeting and procedures for requesting a change in time and/or date;
  - A summary of the incident, copy of the redacted Report, or the office or agency to contact to request information underlying the Report;
  - The Alleged Community Standard Violations being considered at the time of the Proper Written Notification;
  - The name of the Reporting Party and/or office or agency (as available and appropriate); and
  - The process and Outcomes for not attending the Case Resolution Meeting.

## ***Respond to Allegations and Provide Statement***

- The **right** to view any supporting documents not already provided in the Proper Written Notification, such as videos and photos. The University will use reasonable efforts to allow the Involved Parties to review those materials in a monitored environment.
- The **right** to respond to the Alleged Community Standard Violations, including the right to present information directly relevant to the incident.
  - Polygraphs or “lie detector” results are not considered relevant and therefore are not allowed to be presented in any matter under the SRR process.
- The **right** to present Witnesses.
  - The SRR process addresses Student behavior and conduct, not Student character, therefore character witnesses, statements, and reference letters are not considered relevant and therefore are not permissible.
  - Witnesses must be identified through this [form](#).
  - SRR has the sole discretion to determine whether an individual meets the definition of Witness.



## *Written Decision and Appeal*

- The right to a Proper Written Notification of the results of their Case Resolution Meeting. The notice will include the following information:
  - The determination of Responsibility for the alleged violations of the Student Rights & Responsibilities Community Standards;
  - The rationale for the finding;
  - If found responsible for a policy violation(s), the Outcomes imposed; and
  - Information regarding the criteria for eligibility and steps to appeal the finding(s) and/or Outcomes based on specified criteria.
- Complainants only have the **right** to receive a Proper Written Notification and a right to appeal the results of a Case Resolution Meeting convened because of a Report they filed if the Complainant is a victim of an alleged crime of physical violence. If a Complainant dies because of the incident, the alleged victim's next of kin has the right to such notification.

## **Other Case Resolution Types**

### *Academic Integrity Misconduct Process*

The University of Denver creates an academic learning environment grounded in Academic Integrity. Students are expected to engage honestly and demonstrate responsibility in research and academic assignments. Therefore, all work and grades should result from the Student's own understanding of the materials and their effort.

All members of the DU Community are expected to uphold the Academic Integrity Community Standards. Any DU Community Member who believes they have information on a violation of the Academic Integrity Community Standards, should report the alleged violation to the responsible Faculty Member or to the [Office of Student Rights & Responsibilities](#).

If a Faculty Member believes a Student may have violated the Academic Integrity Community Standards, the Faculty Member will submit an **Academic Integrity Report Form** to the [Office of Student Rights & Responsibilities](#). SRR does not have any jurisdiction or authority regarding grading decisions and therefore any Academic Actions will be determined by the Faculty Member and implemented if the Student is found responsible by the Faculty Member and the determination has been upheld on appeal or the appeal time has lapsed without an appeal submission from the Student.

At times, a report may be submitted toward the end of the grading term. In those cases, a Faculty Member may withhold posting a final grade until the case is resolved as Academic Actions may impact a Faculty Member's assignment of the final grade.

An **Academic Integrity Report Form** will be completed when a Faculty Member believes

- the Student inadvertently violated the Academic Integrity Community Standards and may need additional support and resources to learn more about Academic Integrity to avoid future violations or
- the Student intentionally violated the Academic Integrity Community Standards, the Student has had a prior violation of Academic Integrity, or the alleged violation is so egregious that the only recourse is a formal process.

In incidents where the Faculty Member believes the Student may have inadvertently violated the Academic Integrity Community Standards, the Faculty Member will follow up with the Student to share the alleged violation, provide an opportunity for the Student to respond to the information, and may allow the Student to correct and re-submit the assignment or exam. Additionally, the Faculty Member may implement Tier 1 Academic Actions. The Faculty Member will then submit the Academic Integrity Informational Report. SRR Staff will respond as follows:

- If the Student does not have a previous conduct file for violation of the Academic Integrity Policy, SRR will send the Student an Educational Letter with a list of tips and resources available to understand Academic Integrity policies and the potential for further action if the Academic Integrity policy is violated in the future.
- An Educational Letter and Academic Actions cannot be appealed and are considered non-reportable and will not be reported in a conduct or background check unless specifically approved for release by the Student or required by law.
- If the Student has previous reports for alleged violations of the Academic Integrity Policy, the SRR team member will review the previous and current reports to determine if a formal SRR process is appropriate. The SRR team member will contact the Faculty Member who made the report in order to gather additional information and provide context for the decision.

In incidents where the Faculty Member believes the Student may have intentionally engaged in violation of the Academic Integrity Community Standards, the Student has had a prior violation of Academic Integrity, or the alleged violation is so egregious

that the only recourse is a formal resolution process, the Faculty Member will provide an opportunity for the Student(s) to share their perspective with the Faculty Member regarding the incident. The Faculty Member may choose to request a member of the SRR Staff gather the Student's perspective.

After the Student has had an opportunity to share their perspective, if the Faculty member has determined the Student has violated any Academic Integrity Community Standards, the Faculty Member will complete the Academic Integrity Report Form. The Faculty Member will include all documentation the Faculty Member has gathered, the course syllabi, a summary of the Student's perspective, and which Academic Actions the Faculty Member has determined are appropriate to assign. When an Academic Integrity Incident Report is submitted to SRR, a member of the SRR team will be assigned to the case and assign the appropriate Status and Educational Outcomes or recommend the case to the Student Accountability Board (SAB) for the SAB to determine the appropriate Status and Educational Outcomes.

A Student may submit an appeal based on the following Appeal Criteria:

- The existence of procedural errors so substantial that they would change the responsibility determination and/or the ultimate Status Outcomes;
- Presentation of new and significant evidence which was not reasonably available at the time the Student shared their perspective and would likely change the responsibility determination and/or the ultimate Status Outcomes;
- New discovery of significant conflict of interest or bias on part of the Faculty Member, SRR staff member, or SAB Member that would likely change the responsibility determination and/or the ultimate Status Outcomes; and/or
- The Status Outcomes imposed are substantially disproportionate to the severity of the violation (Warnings and Academic Actions are not appealable as they do not impact the Student's status with the University).

The appeal will be reviewed by the [Provost & Executive Vice Chancellor](#). This decision is final with no further route of appeal.

Additionally, for **Graduate and Professional School Students**, the University holds a higher expectation for adherence to Academic Integrity Policies and scholarly/professional standards. Each Graduate and Professional School may have established "Professional Standards" for their program. The specific program will maintain their independent Professional Standards and Processes for review. The academic program may request a SRR staff member be present at the review. The academic program will provide SRR copies of meeting notifications and decision

letters for graduate and professional Students who go through the process. Academic Departments may not remove a Student from a program for Academic Integrity Misconduct if the Student has not been found responsible through the SRR Process.

SRR will apply the Academic Integrity Misconduct Process to alleged violations of [Academic Integrity Policies](#) that occur during an academic course. SRR's evaluation of an incident through the Academic Integrity Misconduct Process does not preclude SRR from evaluating other alleged violations of Community Standards through the SRR process. For more information regarding the Academic Integrity Misconduct Process please see the [SRR website](#).

**Note:** Students who have been found responsible for violation of the Academic Integrity Misconduct Process and have been assigned an Academic Action that impacts a Student's grade are **not** eligible to contest that grade through any University grade appeal process.

### ***Policy on the Disruption of the Learning Environment***

The University is committed to promoting a positive and safe Learning Environment. Individual Faculty Members and Staff Members have the right to determine whether specific Student behavior and conduct is disruptive to the Learning Environment, and as a result, Faculty Members and Staff Members may require a Student to leave an **individual** Learning Environment; however, Faculty Members and Staff Members are not authorized to permanently remove a Student from the Learning Environment without following the process set forth below and/or the SRR process, whichever the [Office of Student Rights & Responsibilities](#) in its discretion determines is appropriate.

The Disruption of the Learning Environment Process should be initiated as soon as possible after the initial disruption. If during this process, the Student's continued presence in the Learning Environment represents a **significant impediment** to the educational process of the Learning Environment, the University may officially withdraw or remove the Student from the Learning Environment. If attempts at informal resolution fail or are not possible, the University will follow the withdrawal or removal procedure.

Faculty Members, Staff Members, or Students in the Learning Environment in which the disruption is alleged to have occurred should file an [SRR Incident Report](#).

The process to address a Disruption of the Learning Environment Process report is as follows:

- After a Faculty Member, Staff Member, or Student files an Incident Report, the Dean or designee, as a neutral party, will lead a meeting between the Student and Faculty Member or Staff Member responsible for the Learning Environment to attempt to resolve the concern as soon as possible after the submission of the report.
- The Faculty Member or Staff Member need not lead the meeting but should be present at this initial meeting with the Student.
- The [Director of SRR](#), will attend the meeting to help facilitate administrative response and provide clarification regarding policies and procedures.
- Additional University Community Members (including, but not limited to, Dean's office staff or Campus Safety staff) may be asked to attend this meeting.
- The Student may bring a Support Person to this meeting, provided that the Support Person must follow all limitations on the role of a Support Person as set forth in the Honor Code.
- If the initial conversation does not resolve the conflict or if the Student fails to attend the meeting, the Dean will issue a determination within five (5) Business Days from the scheduled time of the meeting.
- During the time between notification of the meeting and the determination, the Student is not permitted to return to the Learning Environment and the Faculty Member and Staff Member shall provide the Student with materials, assignments, and other Learning Environment information the Faculty Member and Staff Member deems essential to assist the Student with remaining current in the Learning Environment.
- The Dean will communicate the determination regarding whether or not the Student will be withdrawn or removed from the Learning Environment to the Student, Faculty Member, Staff Member, and applicable University Officials.
- If the Dean determines that withdrawing or removing the Student from the Learning Environment is necessary, the Student will be provided the opportunity to withdraw from the Learning Environment voluntarily. If this is a course, if the Student does not drop the course voluntarily, the Office of the Registrar will drop the student from the course. In either case, the Student's transcript will reflect a "W" for withdrawal if the action occurs after the course drop deadline.

- If the Dean determines that withdrawal or removal is not warranted, the Student shall be allowed to return to the Learning Environment at the next scheduled opportunity. The Student may be required to sign a Behavioral Responsibilities Agreement to set forth expectations for appropriate conduct for the remainder of the course as well as the consequences for violating the agreement. The agreement is not appealable. The agreement will be kept on file with the [Office of Student Rights & Responsibilities](#).
- The Student may appeal the withdrawal or removal decision in writing to the Office of the [Provost & Executive Vice Chancellor](#) no later than five (5) Business Days from the date of the Dean's. The [Provost & Executive Vice Chancellor](#) will only consider appeals based only on the following criteria:
  - The existence of procedural errors so substantial that they **greatly impacted** the decision;
  - Presentation of new and significant evidence which was not reasonably available at the time of the initial meeting and would **change** the decision; and/or
  - The decision is **substantially** disproportionate to the severity of the disruption.
- Mere disagreement with the decision is not grounds for appeal.
- During the appeal process, the Student is not permitted to participate in the Learning Environment. The Faculty Member or Staff Member shall provide the Student with materials, assignments, and other Learning Environment information the Faculty Member or Staff Member deems essential to assist the Student with remaining current in the Learning Environment.
- The [Provost & Executive Vice Chancellor](#) will render a decision to the Student no later than five (5) Business Days from the date of receipt of the appeal. This decision is final with no further avenue of appeal.

## ***Student Organizational Rights & Responsibilities Process***

The [Office of Student Rights & Responsibilities](#) maintains the authority to investigate and adjudicate any violation of University Policies by Student Organizations. The [Director of Student Rights & Responsibilities](#) has the authority to delegate responsibility for investigation or adjudication of Alleged Community Standard Violations.

Student Rights & Responsibilities action taken against Student Organizations is an extension of the University's Student Rights & Responsibilities process. Student Rights & Responsibilities, in consultation with relevant campus partners including, but not limited to Athletics & Recreation, Office of Student Engagement, Student Affairs & Inclusive Excellence staff, shall take whatever action deemed necessary to respond to complaints involving Student Organizations and/or to prevent future violations.

For more information regarding the policies and procedures related to Student Organizations, please see the [Office of Student Rights & Responsibilities website](#).

## **Student Rights & Responsibilities Records Policy**

The [Office of Student Rights & Responsibilities](#) will be responsible for maintaining all official University records related to Student Rights & Responsibilities. A Student Rights & Responsibilities Record will include copies of all Cases in which a Student is found responsible for violating at least one Student Rights & Responsibilities Community Standard, as well as copies of all relevant correspondence and other documentation related to the Case.

Please see the [Student Rights & Responsibilities website](#) for specific SRR records Policies and Procedures.

## ***Sealing Student Conduct Record(s)***

Effective for the 2024-2025 academic year, SRR will introduce a new process regarding sealing student conduct Case(s). When SRR categorizes a Case as sealed, SRR will not consider that Case (and the information within the Case) to be a reportable violation of the Honor Code, and SRR will not disclose information regarding the Case to external third parties, except as required by law or court order. SRR will maintain sealed Cases internally consistent with SRR's established recordkeeping practices, and SRR may use information regarding a sealed Case for student conduct purposes for that Student.

SRR will not consider sealing a Case if the Case involves: (1) violence or serious threat of violence; (2) a finding of responsibility under the jurisdiction of the [Office of Equal Opportunity & Title IX](#); (3) Status Outcomes including Elevated Probation, Suspension or Expulsion; (4) assigned Outcomes that are incomplete; or (5) a similar policy violation for

which a Student has been found responsible. Informal Resolution processes, Restorative Justice, and Educational Letters are not eligible to be sealed as these Cases are not considered reportable student conduct records.

SRR will consider the following additional factors when determining if a Student's Case is eligible to be sealed:

- the Student's conduct record as a whole;
- the Student's conduct after resolution of the Case;
- the nature of the violation(s) including, but not limited to, the severity of the damage, injury, harm, or other impact resulting from the violation(s);
- whether the Student has completed all Outcomes for the Case as directed; and
- other relevant, mitigating circumstances.

SRR will apply the following schedule to eligible Cases:

- Written Warnings will be sealed one (1) year after Proper Written Notification in the Case
- Probation will be sealed two (2) years after Proper Written Notification in the Case

If a Student is found responsible for additional violations of the Honor Code after a Case has been sealed, the Director of Student Rights & Responsibilities has the sole discretion to determination if a Case is unsealed. The decision of the Director of Student Rights & Responsibilities is final and not subject to appeal.



## **Definitions**

For the purposes of this document, the following definitions apply:

- *Academic Actions* are consequences that are determined by Faculty Members for Students found responsible for Academic Integrity Misconduct within a course or academic program.
- *Administrative Actions* are administrative decisions to promote safety that do not interrupt academic progress of a Student for matters under SRR's jurisdiction.
- *Alleged Community Standard Violations* mean the [Student Rights & Responsibilities Community Standards](#) or University Policies that a Student is notified that they allegedly have violated as a result of the incident described in a *Report*.
- *Appellate Officer* is a University official who has been designated to evaluate an appeal if the *Appeal Criteria* are met.
- *Associate Vice Chancellor for Student Affairs & Dean of Students* is an administrator within the Division of Student Affairs & Inclusive Excellence. The [Associate Vice Chancellor for Student Affairs & Dean of Students](#) can appoint a designee to act on their behalf in times as needed, such as in an absence or when a conflict of interest may apply.
- *Business Day* refers to any weekday Monday through Friday in which the University is in operation, including days when the University is in operation, but classes are not in session. For example, University holidays are not Business Days.
- *Case(s)* refer to a *Report* in which *Alleged Community Standard Violations* are identified and at least one *Respondent* is named.
- *Case Resolution Body* refers to any person, persons, or groups designated by the University to determine whether a Student has violated [Student Rights & Responsibilities Community Standards](#) and to impose Outcomes when appropriate.
- *Case Resolution Meeting* refers to the time and date during which a Student will be invited to present their perspective of an incident with the designated Case Resolution Body.

- *Community Standards* refers to the expectations for, prohibitions, and other restrictions on Student's behavior at the University as set forth in the Honor Code.
- *Complainant* means a Reporting Party or an individual who is alleged to have experienced harm as a result of the incident described in a Report.
- *Constructive Action* means making a Report of any action contrary to University Policies to someone in a position to take action – such as a Faculty Member, Dean, Campus Safety officer, or other University Official.
- *Director of Student Rights & Responsibilities* is the University administrator responsible for the oversight of the Student Rights & Responsibilities Policies and Procedures. The Director can appoint a designee to act on their behalf in times as needed, such as in an absence or when a conflict of interest may apply.
- *Evidence/Information* refers to credible information, including, but not limited to, perspective statements or reports, pictures, screenshots, and documented communication in whatever medium, that is related to the incident being addressed.
- *Effective Consent*, in reference to [Student Rights & Responsibilities Community Standards](#) such as Alcohol Misuse, Drug Misuse, Hazing, Physical Misconduct and Property Damage means mutually understandable, clear, knowing and voluntary affirmative permission given through clear words and/or actions regarding the willingness to engage in and the conditions for a specific activity, given by a person with the current mental capacity to make rational decisions. A person may be without such capacity due to the influence of alcohol and/or other drugs. Consent is not effective if it results from the use of physical force, threats, intimidation, or coercion. A person always retains the right to revoke consent at any point during an activity. In order to give consent, one must be of legal age. Consent to any one activity cannot automatically imply consent to any other activity.
- *Faculty Member* means an employee of the University who is responsible for the management and/or teaching activities of a course, assignment of the grade for the course or learning environment, supervision of a learning environment, and/or other related academic initiatives, including, but not limited to the instructors, professors (e.g. teaching, clinical, research, adjunct, visiting, tenured, or tenure-track), and teaching assistants.

- *Federally Illegal Drugs* are set forth by the Controlled Substances Act (CSA), 21 U.S.C. 801 et seq., as amended. Under CSA, marijuana is classified as a Schedule I controlled substance; all forms of cannabis are illegal under federal law, even medical marijuana, and regardless of state drug laws. In an effort to comply with the Drug-Free Schools Act, the University prohibits the distribution, possession, use, or manufacture of marijuana in any form or paraphernalia associated with the use of Federally Illegal Drugs on University Premises.
- *Guests* includes visitors and any individuals who (1) do not have an assigned living space in the particular residence hall or apartment building in which they are currently located within University owned or operated housing or (2) are not University Community members. Guests can include (1) Residents of another residence hall or apartment building within University owned or operated housing; (2) Students who are not residents of University owned or operated housing; (3) other individuals who are not Residents or Students; and/or (4) individuals who are not University Community members.
- *Involved Parties* refers to Respondents and Complainants associated with the incident being addressed.
- *Learning Environment* includes, but is not limited to, class meetings, course discussions, study groups and/or sessions, office hours, labs, advising sessions, field trips, extern or internships, whether in-person, telephonic or virtual, or via any other applicable program or platform.
- *Outcomes* are required University statuses and educational opportunities, restrictions, and/or expectations for a Student found responsible for violating [Student Rights & Responsibilities Community Standards](#).
- *Preponderance of Evidence* is the standard of proof applied in in the SRR process in which, an allegation is proven if, based on the credible, relevant information presented during a Case Resolution Meeting on the one side outweighs the credible, relevant information on the other side, such that it is more likely than not the alleged fact or conduct occurred.
- *Proper Written Notification* means (1) delivery via electronic mail to the Student's preferred email address in MyDU or other approved University process; (2) delivery in person; or (3) delivery by other means to a Student's University or permanent mailing address. The Student is responsible to have an updated preferred email account on file with the University, to check such email account regularly, and to provide a mailing address.

- *Relevant* means related to the Alleged Community Standards violations. Questions are relevant when they seek information that may aid in showing whether the Alleged Community Standards violation occurred and whether the Respondent is responsible for the Alleged Community Standards violation. Evidence is relevant when it may aid the Case Resolution Body in determining whether the Alleged Community Standards violation occurred, whether the Respondent is responsible for the Alleged Community Standards violation, and/or the credibility of Parties or Witnesses. *Report* means a narrative detailing an incident in which one or more Students may have violated the [Student Rights & Responsibilities Community Standards](#).
- *Reporting Party* is any person who has filed a Report against a Student, either directly or through a University Official, such as a Campus Safety officer or a Resident Assistant.
- *Resident* means a Student who has executed a housing contract and is authorized to live in University owned or operated housing.
- *Respondent* means any Student who is alleged to have violated one or more of the [Student Rights & Responsibilities Community Standards](#).
- *Restorative Justice* is an alternative framework for case resolution that includes an alternative dispute resolution option.
- *Staff Member* is an employee of the University who is not a Faculty Member.
- *Student(s)* means, for the purpose of this Honor Code, any persons registered for or auditing classes at the University; admitted to or enrolled in any University program; or on University Premises for any purpose related to the same regardless if the class, program, or other education activity is credit earning or part of a degree or non-degree program. For the purpose of this Honor Code, a person is also considered a Student if they have completed the immediately preceding term and are enrolled for a subsequent term or program; if they are representing the University between terms or programs; or, if they have been previously enrolled, but are on a leave of absence or otherwise have a continuing relationship with the University.
- *Student Accountability Board (SAB)* refers to one type of Case Resolution Body that is used when one or more of the following factors exists in a case: an active Complainant is participating; there is highly disputed information between parties, and/or the Outcome is potentially Suspension or Expulsion.

- *Student Rights & Responsibilities Administrators* are administrators and staff authorized to implement the SRR process and may include the professional and graduate staff within Student Rights & Responsibilities and Housing & Residential Education (HRE).
- *Student Organization* is defined as any group that has been recognized by the University as a student organization or has applied for such recognition and/or is acting as a student organization without formal University Recognition (as defined in the Office of Student Engagement Handbook). This includes, but is not limited to, athletic teams, fraternities and sororities, Registered Student Organizations, departmental student groups, and unchartered provisional chapters/interest groups.
- *Support Person* refers to an individual chosen by a Respondent or Complainant to be present during the Student Rights & Responsibilities Process and for whom the Student has completed a FERPA form. A Support Person can be any individual who is not an Involved Party, Witness in the Case, or a member of the Case Resolution Body. A Support Person must follow the limitations on their role and other requirements set forth in the Honor Code and SRR procedures.
- *University* means the University of Denver.
- *University Community* includes all Students, University Officials, and other individuals involved in the normal operations of the University.
- *University Events* include any activity involving Students or University Officials and held on University Premises. Activities involving Students or University Officials not held on University Premises are also considered University Events when such activities are connected with or sponsored by a University department, Student Organization, or through any Learning Environment.
- *University Official* includes any person employed by or under contract with the University performing academic, administrative, or professional duties. When this document refers to any University Official by title, such reference includes their designee.
- *University Operations* means all operations related to the University's teaching, research, service, administrative, residential, extra- and co-curricular, financial, facilities, health, and safety functions, on and off-campus.
- *University Policies* refers to any rule, regulation, community standard, or

process as it relates to the expectations and functions of the institution. When used in this document, University Policies includes, but is not limited to, the [Student Rights & Responsibilities Community Standards](#).

- *University Premises* include all land, buildings, facilities, or other property in the possession of or owned, used, operated, or controlled by the University, including adjacent streets and sidewalks.
- *Vice Chancellor for Student Affairs* is the administrator with oversight of the Division of Student Affairs & Inclusive Excellence. The [Vice Chancellor for Student Affairs](#) can appoint a designee to act on their behalf in times as needed, such as in an instance of an absence or a potential conflict of interest.
- *Weapons* refer to objects designed or used to inflict injury or damage and include, but are not limited to, knives with a blade over three inches (excluding kitchen knives possessed, properly stored, and used for their intended purpose in University owned or operated housing), guns, pellet guns, paint guns, Tasers, bows and arrows, machetes, ninja stars, nun chucks, explosive or incendiary devices, and swords.
- *Witness* refers to an individual who sees an event or has first-hand knowledge of information relevant to the incident being addressed and is not an Involved Party in the incident(s).

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